



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

MATERIALS MANAGEMENT DEPARTMENT

101 OLD VENICE ROAD

OSPREY, FLORIDA 34229

TELEPHONE (941) 486-2183 • FAX (941) 486-2188

MEMORANDUM

**TO: Members of the School Board
Lori White, Superintendent
Mitsi Corcoran, Chief Financial Officer**

FROM: Pat Black, CPPB, Director of Materials Management

TITLE: APPROVAL TO AWARD BID #12-0121 FOR GLASS PRODUCTS

Bids to provide 'Glass Products' were received from two vendors on March 15, 2012. The bid of Key Glass, LLC, was the best low bid meeting the advertised specifications. Reasons for not selecting the apparent low bid are included with the bid tabulation. This bid is for a period of one year with the option to renew for two additional one-year periods. The funds for these purchases are included in the transfer from capital budget allocated to the Facilities Services Department.

Requested by:
Jody Dumas

"Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Posting Date: 03-27-12

Fiscal Impact:

Not to exceed
\$100,000

Recommended Motion: That the bid of Key Glass, LLC, to provide 'Glass Products' in an amount not to exceed \$100,000, be approved for award and purchase.

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Tabulation for Glass Products - Bid #12-0121

Opened March 15, 2012 at 2:00 p.m.

Cost to provide all materials, labor, supervision, travel, fuel, equipment, and tools necessary for glass products and services.		Freeman & Freeman, Inc./ Advanced Window Solutions		Key Glass, LLC	
A. NORTH COUNTY: North of Bay Road in Osprey, FL					
LABOR		One Man Crew	Two Man Crew	One Man Crew	Two Man Crew
1	Hourly rate for standard working hours (Monday through Friday from 7:00 A.M. to 5:00 P.M.).	\$40.00	\$80.00	\$160.00	Add \$75.00/hr per man
2	Hourly rate for non-standard working hours (Monday through Friday prior to 7:00 A.M. and after 5:00 P.M., and Saturday and Sunday).	\$50.00	\$90.00	\$210.00	Add \$95.00/hr per man
B. SOUTH COUNTY: South of Bay Road in Osprey, FL					
LABOR		One Man Crew	Two Man Crew	One Man Crew	Two Man Crew
3	Hourly rate for standard working hours (Monday through Friday from 7:00 A.M. to 5:00 P.M.).	\$40.00	\$90.00	\$160.00	Add \$75.00/hr per man
4	Hourly rate for non-standard working hours (Monday through Friday prior to 7:00 A.M. and after 5:00 P.M., and Saturday and Sunday).	\$50.00	\$100.00	\$210.00	Add \$95.00/hr per man
MATERIALS - To be billed at net cost plus mark-up. Maximum 15%. No markup of sales tax allowed. A copy of the itemized materials invoice from the supplier must be included with all billings to the SBSC.					
5	Mark-up of materials cost for installed purchases.	10%		15%	
6	Mark-up of materials cost for purchases not requiring delivery or installation.	10%		15%	
RENTAL EQUIPMENT - For equipment not used in the regular course of glass products services. To be used only with prior written approval of the authorized Facilities Services representative.					
7	Rental equipment to be billed at net cost plus mark-up. Maximum 15%. No mark-up of sales tax allowed. Rental is for active use of equipment. Payment for inactive use will not be allowed. A copy of the rental invoice must be included with all billings to the SBSC.	15%		15%	
SUBCONTRACTED SERVICES - Not for normal operations. To be used only with prior written approval of the authorized Facilities Services representative.					
8	Subcontracted services to be billed at net cost plus mark-up. Maximum 15%. No mark-up of sales tax allowed. A copy of the itemized subcontracted services invoice from the subcontractor must be included with all billings to the SBSC for subcontracted services.	15%		15%	

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Tabulation for Glass Products - Bid #12-0121

Opened March 15, 2012 at 2:00 p.m.

Categories for which bidder is capable of providing glass products and services.	Freeman & Freeman, Inc./ Advanced Window Solutions				Key Glass, LLC			
	Yes		No		Yes		No	
Services	Yes		No		Yes		No	
24-hour Emergency Service	x						x*	
Same-day service on all calls	x						x*	
Multiple story capability	x				x			
Display case repair and parts capability	x				x			
Boarding up of openings for security purposes	x				x			
Service on store-front door systems (not including automatic systems)	x				x			
Parts readily available for pickup or for repair and replacement on store-front door systems (not including automatic systems)	x				x			
Products	Can you provide the following products?		Are products available no more than 30 days after receipt of purchase order?		Can you provide the following products?		Are products available no more than 30 days after receipt of purchase order?	
	Yes	No	Yes	No	Yes	No	Yes	No
Laminated glass - 1/8", 1/4", 7/16" and 1/2", red or tinted	x		x		x		x	
Plate glass - 1/8", 3/16", 1/4", 3/8" and 1/2", tempered, non-tempered, or tinted	x		x		x		x	
Insulating glass - 1/2", 7/8" and 1", tempered or tinted tempered	x		x		x		x	
Specialty glass - Obscure, Spandral, Contraflam and wire	x		x		x		x	
Mirrors and one-way glass	x		x		x		x	
Automotive glass	x		x			x		x
Window film	x		x		x		x	
Lexan - plastics - 1/8", 3/16", 1/4", 3/8" and 1/2", clear or tinted	x		x		x		x	
Notes					*If required can create a program with minimum monthly fee			
Contract	Clifton Carmona				Greg Burkhart			
Address	8123 Timber Lake Lane				2312 58th Avenue East			
	Sarasota, FL 34243				Bradenton, FL 34203			
Phone	941-587-4155				941-755-3414			
Fax	941-351-1753				941-751-0074			
Federal I.D.					593826337			
Email	cliffcarmona@yahoo.com				gregburkhart@keyglass.com			
	Recorded by: Peggy Long				Witnessed by: Joyce E. Haney			

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
Justification for Award to Other Than Low Bidder

Glass Products - Bid #12-0121

Bid Opening March 15, 2012 at 2:00 p.m.

Vendor	Description
Freeman & Freeman/ Advanced Window Solutions	Non-responsive to the requirement to submit the reference form detailing three verifiable commercial references of comparable scope within the most recent thirty-six month period of time. Awarded to Key Glass, LLC for low overall bid meeting advertised specifications.