

# CHARTER SCHOOL FOOD SERVICE AGREEMENT

## IMAGINE SCHOOL AT PALMER RANCH

This Agreement is made and entered into this 6<sup>th</sup> day of August, 2013, by and between The School Board of Sarasota County, Florida, a body corporate existing under the laws of the State of Florida (the "School Board") and Imagine School at Sarasota, LLC, d/b/a Imagine School at Palmer Ranch ("Imagine"), a charter school in Sarasota County, Florida, pursuant to Section 1002.33, Florida Statutes.

### WITNESSETH:

- 1.1. WHEREAS, Imagine is operating a charter school within Sarasota County; and
- 1.2. WHEREAS, Imagine is desirous of a breakfast and lunch program at its school; and
- 1.3. WHEREAS, the School Board's Food and Nutrition Services Department has the capability to provide a breakfast and lunch program.

NOW, THEREFORE, in consideration of the foregoing and the covenants contained herein, the parties agree as follows:

- 2.1. The School Board, in cooperation with Imagine, shall make breakfast available to students at a rate of \$1.10 for elementary students and \$1.25 for secondary students with a paid meal status, \$.30 for students eligible to receive reduced priced meals, and no charge for students eligible to receive free meals. Lunch will be available to students at an elementary school rate of \$2.10 for students with a paid meal status, middle school rate of \$2.30 for students with a paid meal status, and a secondary school rate of \$2.50 for students with a paid meal status. Students eligible to receive reduced priced meals will be charged \$.40 (elementary and secondary level), and there is no charge for students eligible to receive free meals. Adult meals and any other non-program meals are available for \$1.50 (breakfast) and \$3.25 (lunch). All provisions of the National School Breakfast Program ("NSBP") and the National School Lunch Program ("NSLP") guidelines will be strictly adhered to.
- 2.2. The term of this Agreement shall commence on August 19, 2013, and terminate on June 2, 2014, unless sooner terminated as provided herein.

### TERMS AND CONDITIONS

#### 3.1. Meals Provided

The School Board shall provide Imagine meals that meet the minimum meal pattern requirements for the NSBP and NSLP Program, as to components and portion sizes.

3.2. Free and Reduced Priced Meal Application Processing

Imagine shall be responsible for providing names of enrolled students to the School Board. Notice of the availability of online Free and Reduced Priced Meal applications will be sent to all enrolled students, collected, and processed by the School Board. Imagine may assist in the collection of the applications, and in the collection of verification documentation. Eligibility decisions made by the School Board shall determine meal status.

3.3. Meal Accountability

Imagine shall follow procedures for assuring accuracy at the point of meal service and will comply with all federal, state and local rules and procedures pertaining to administration of the program, including, but not limited to, reporting any known student food allergies.

3.4. Program Compliance

The School Board shall be responsible for monitoring the program to provide technical assistance and to ensure program compliance.

3.5. Cash Collection and Meal Counts

The School Board shall provide one employee (or up to two employees based on a minimum of 200 students participating in the school meal program), to accurately collect cash and record meal counts and categories during lunch service. Imagine personnel shall provide one employee to accurately collect cash and record meal counts and categories during breakfast service, and those counts and categories will be provided to the School Board employee. Cash collected for the breakfast program will be turned over to the School Board employee who will return breakfast and lunch cash collections, and breakfast and lunch meal counts and categories to Gulf Gate Elementary School's Food and Nutrition Services program.

3.6. Computer Equipment

Imagine shall provide a complete computer set-up, including the required keyboard and keypad, as specified by the School Board. The School Board shall maintain all student status and account information.

3.7. Equipment

Any and all equipment owned by the School Board used for or at Imagine is the express property of the School Board. A replacement fee will be assessed to Imagine if equipment is damaged or destroyed due to negligence or vandalism.

3.8. Storage

The School Board will store a limited amount of stock items in a locked storage area at Imagine. Replacement fees will be assessed to Imagine if the items are lost or pilfered.

3.9. Transportation of Food and Supplies

Imagine will pick up lunches in bulk and packaged breakfast items at Gulf Gate Elementary School and immediately return to Imagine. Food must be transported in approved hot and cold food holding equipment.

3.10. Meal Service

Imagine shall be responsible for contacting Gulf Gate Elementary School two hours prior to lunch pick-up with an accurate count for lunches and an estimate for the following morning's breakfast. Lunches will be served at Imagine immediately following arrival of the food. Imagine will provide personnel to assist in the serving of lunch, and will assume full responsibility for breakfast meal service. At least 50 meals must be served during the lunch period within the defined serving times listed. If lunches served falls lower than 50, Food and Nutrition Services may exercise the option to discontinue the program.

Service time is limited to 1 hour each.

Serving time for breakfast: \_\_\_ am to \_\_\_ am

Serving time for lunch: \_\_\_ pm to \_\_\_ pm

3.11. Competitive Foods

No food, snacks or beverages may be sold in competition with the School Board's Food and Nutrition Services meal service from one hour before the beginning of school to the end of the last lunch period. No vending machines may be located in or near the dining area. Failure to follow this directive jeopardizes funding through the National School Lunch Program, and will result in immediate discontinuance of service.

3.12. Meal Charge Policy

Imagine will follow the same charge policy as all schools operated by the School Board.

3.13. Indemnity

Imagine shall indemnify and hold harmless the School Board from and against all liabilities, claims, demands, suits, causes of action, loss and expenses including attorneys fees, of any and every kind and nature arising from the negligent or intentional act of agents or employees of Imagine in connection with the provision of breakfasts and lunches under this Agreement. Nothing herein shall be deemed to constitute a waiver of sovereign immunity on the part of the School Board or to reduce any protection from suit or judgment afforded to the School Board under Florida law. This provision shall survive termination of this Agreement and shall be

