

## **Materials Management**

Purchasing Department 1010ld Venice Road, Osprey, FL 34229 Phone 941-486-2183 • Fax 941-486-2188 SarasotaCountySchools.net

## **MEMORANDUM**

**TO:** Members of the School Board

Dr. Todd Bowden, Superintendent

Mitsi Corcoran, Assistant Superintendent Chief Financial Officer

FROM: Carol A. Lichon, CPPO, Director of Materials Management

TITLE: APPROVAL TO INCREASE PURCHASING LIMIT TO

PURCHASE MATERIALS OR SERVICES (PER ATTACHED LIST)

THAT ARE EXEMPT FROM THE BIDDING PROCESS

The attached contracts were approved for use on June 5, 2018. This request is to increase the approved dollar amount for the use of these contracts.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Requested by: Financial Impact

Carol A. Lichon \$180,000.00

**Recommended Motion:** That the request to increase the purchase limit for the purchase of materials and services exempt from the bidding process, be approved as presented.

## INCREASE PURCHASING LIMIT FOR PURCHASE OF MATERIALS OR SERVICES THAT ARE EXEMPT FROM THE BIDDING PROCESS

DEPARTMENT	VENDOR	PURCHASE	APPROVED AMOUNT	INCREASE AMOUNT
Curriculum/Instructional Materials & All Schools and Departments	McGraw - Hill School Education	For purchase of annual digital renewal licenses and miscellaneous educational books.	Approved 6/5/2018 \$120,000.00	\$75,000.00
All Schools and Departments	International Baccalaureate	For purchases of testing fees, diploma fees, and other miscellaneous fees.	Approved 6/5/2018 \$200,000.00	\$50,000.00
Information Technology Department	Blackboard, Inc.	Request to add the additional services of Blackboard, Inc., for District website including, design, support, maintenance, and training.	Approved 6/5/2018 \$250,000.00	\$55.000.00