

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**Landings Administrative Complex**  
**1980 Landings Blvd.**  
**6:30 p.m.**

**February 7, 2017 Board Meeting**

**Call To Order** (6:30 p.m.)

**Flag Salute** (Christian Ruiz, Pine View & SHS Color Guard)

**Special Presentations/Moments of Pride**

1. SPECIAL PRESENTATIONS/MOMENTS OF PRIDE

**Description**

The Patterson Foundation presentation of the Regional Awards for 2016-2017 Suncoast Campaign for Grade-Level Reading Attendance Awareness Poster Contest - Gary Leatherman, Beth Duda

Computer Coding in Our Middle Schools - Karen Rose, Harriet Moore, McIntosh Middle School and Janel Dorn, Sarasota Middle School

**Recommendation**

N/A

**Superintendent's Report**

2. SUPERINTENDENT'S REPORT

**Description**

N/A

**Recommendation**

N/A

**Hearing of Citizens**

3. HEARING OF CITIZENS

**Description**

N/A

**Recommendation**

N/A

**Minutes:**

Russ and Barbara Rann - denial of claim by Blue Cross/Blue Shield

Stacie Stapleton, M.D. - denial of claim by Blue Cross/Blue Shield

**Approval of Corrections to Consent Agenda**

4. APPROVAL OF CORRECTIONS TO CONSENT AGENDA

**Description**

N/A

**Recommendation**

That the Board approves the corrections to the Consent Agenda.

**Approval of Consent Agenda**

5. APPROVAL OF CONSENT AGENDA

**Description**

N/A

**Recommendation**

That the Board approves the Consent Agenda, consisting of items as a whole with action recorded as if it had been taken severally.

**Motions:**

That the Board approves the Consent Agenda,  
consisting of items as a whole with action recorded  
as if it had been taken severally. - PASS

**Vote Results**

Motion: Jane Goodwin

Second: Shirley Brown

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

## **Consent Agenda**

### **APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT**

#### **6. APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT**

##### **Description**

N/A

##### **Recommendation**

That the Instructional/Classified Personnel Report be approved.

Attachment: [Board February 7, 2017 \(Regular\).pdf](#)

Attachment: [Board February 7, 2017 \(Addendum 1\).pdf](#)

### **RATIFICATION OF REASSIGNMENT OF STUDENTS TO SCHOOLS**

#### **7. RATIFICATION OF REASSIGNMENT OF STUDENTS TO SCHOOLS**

##### **Description**

Reassignment of students to schools within the county have been approved by the Reassignment Review Committee in accordance with policies with the School Board. They are presented for formal ratification.

##### **Recommendation**

That the reassignment of students to schools be ratified as presented.

Attachment: [2.7.17 Reassignments for School Board Meeting.pdf](#) (Confidential Item)

### **GENERAL ITEMS**

#### **8. APPROVAL OF RESOLUTION CONCERNING SCHOOL BOARD MEMBER RESIDENCE AREAS**

##### **Description**

School Board member residence areas are designated by reference to voting precincts and pursuant to Section 1001.36, Florida Statutes, should be equal in population as nearly as practicable. The statute allows the School Board to make changes during odd numbered years only. The proposed changes helps to equalize the number of registered voters in each residence area.

##### **Recommendation**

That the School Board adopt the Resolution regarding School Board Member residence areas as presented.

Attachment: [Resolution Redistricting 2017.pdf](#)

#### **9. APPROVAL OF 2017-2018 ELEMENTARY BEFORE/AFTER-SCHOOL CARE FEES**

##### **Description**

In accordance with School Board Rule 5.39, fees must be approved yearly at a School Board

meeting prior to the end of the school year.

**Recommendation**

That the elementary before/after-school care fees be approved as presented. This schedule reflects no increase in fees from last year.

Attachment: [2017-18 After Care Fees.pdf](#)

10. APPROVAL OF SALARY SCHEDULE

**Description**

A temporary hourly salary lane has been added to facilitate supplemental administrator support.

**Recommendation**

That the salary schedule be approved as presented.

Attachment: [Temporary-Substitute 2016-17.pdf](#)

**AGREEMENTS/CONTRACTS**

11. APPROVAL OF AFFILIATION AGREEMENT BETWEEN ANIMAL MEDICAL CLINIC AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

The School Board offers to enrolled students a Veterinary Assisting program and Animal Medical Clinic manages a veterinary/animal care facility. The School Board desires to provide to its students a clinical learning experience through the application of knowledge and clinical skills in a veterinary/animal care facility and Animal Medical Clinic has agreed to make its facility available to School Board for such purposes.

**Recommendation**

That the Affiliation Agreement between Animal Medical Clinic and The School Board of Sarasota County, Florida be approved as presented.

Attachment: [Animal Medical Clinic Agreement 2016 - 2019.pdf](#)

12. APPROVAL OF AFFILIATION AGREEMENT BETWEEN PGT INDUSTRIES, INC. (PGT) AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

The School Board offers to enrolled students an Industrial Education Program and PGT Industries, Inc. (PGT) manages the PGT Facility. The School Board desires to provide to its students a learning experience through the application of knowledge and work experience in a PGT Facility and PGT Industries, Inc. (PGT) has agreed to make its facility available to School Board for such purposes.

**Recommendation**

That the Affiliation Agreement between PGT Industries, Inc. (PGT) and The School Board of Sarasota County, Florida be approved as presented.

Attachment: [PGT 2017 - 2018.pdf](#)

13. APPROVAL OF AFFILIATION AGREEMENT BETWEEN THE HUMANE SOCIETY OF SARASOTA COUNTY AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

The School Board offers to enrolled students a Veterinary Assisting program and The Humane Society of Sarasota County manages a veterinary/animal care facility. The School Board desires to provide to its students a clinical learning experience through the application of knowledge and clinical skills in a veterinary/animal care facility and The Human Society of Sarasota County has agreed to make its facility available to School Board for such purposes.

**Recommendation**

That the Affiliation Agreement between The Humane Society of Sarasota County and The School Board of Sarasota County, Florida be approved as presented.

Attachment: Humane Society Agreement 2017 - 2020.pdf

14. APPROVAL OF AGREEMENT BETWEEN FACES OF ACCOMPLISHMENT, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

This agreement will provide one to one mentoring for at-risk students in Sarasota County Schools.

**Recommendation**

That the agreement between Faces of Accomplishment, Inc. and The School Board of Sarasota County, Florida, be approved as presented.

Attachment: Faces of Accomplishment 2016-2017.pdf

15. AMENDMENT TO AGREEMENT BETWEEN COMMUNITY REHAB ASSOCIATES, INC. AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA FOR PHYSICAL/OCCUPATIONAL/SPEECH SERVICES

**Description**

This is an Amendment to an existing Agreement with Community Rehab Associates, Inc., for the increase of services in the area of speech language therapy.

**Recommendation**

That the Amendment between Community Rehab Associates, Inc. and the School Board of Sarasota County, Florida, be approved as presented.

Attachment: Comm Rehab 2016-17 AMENDMENT 1 (002).pdf

**GRANTS**

16. APPROVAL OF THE SARASOTA AGAINST VIOLENCE (SAVE) GRANT PROPOSAL TO CAROLYN MASON FOR GRANT PROJECT MANAGER

**Description**

Grant funds not to exceed \$62,783.00 will provide a Project Manager for the Sarasota Against Violence(SAVE)Grant.

**Recommendation**

That the Sarasota Against Violence (SAVE) Grant Project Manager proposal be approved.

Attachment: [SAVE GRANT Project Manager Expectations.pdf](#)

Attachment: [Contract C.M..pdf](#)

**17. APPROVAL OF THE HISTORIC SPANISH POINT FIELD TRIP GRANT APPLICATION TO THE COMMUNITY FOUNDATION OF SARASOTA COUNTY FOR LAMARQUE ELEMENTARY SCHOOL**

**Description**

NON-COMPETITIVE: Grant funds of \$2,000 will allow Lamarque Elementary students to visit Historic Spanish Point and journal about Sarasota's early settlers.

**Recommendation**

That the Historic Spanish Point Field Trip grant application be approved.

Attachment: [Historic Spanish Point.pdf](#)

**18. APPROVAL OF THE WHO'S THAT BIRD? GRANT APPLICATION TO THE COMMUNITY FOUNDATION OF SARASOTA COUNTY FOR TOLEDO BLADE ELEMENTARY SCHOOL**

**Description**

NON-COMPETITIVE: Grant funds of \$3,330 will allow Toledo Blade first grade students to visit Save Our Seabirds to learn about bird species, habitats, life cycles and adaptations.

**Recommendation**

That the Who's That Bird? grant application be approved.

Attachment: [Whos that bird.pdf](#)

**19. APPROVAL OF THE MARVELOUS, MIRACULOUS CIRCUS MACHINE GRANT APPLICATION TO THE COMMUNITY FOUNDATION OF SARASOTA FOR SOUTHSIDE ELEMENTARY SCHOOL**

**Description**

NON-COMPETITIVE: Grant funds of \$3,500 will allow Southside's fifth graders to learn about physical science concepts by creating their own Rube Goldberg-inspired machine and watching selected machines demonstrated at the Sailor Circus.

**Recommendation**

That the Marvelous, Miraculous Circus Machine grant application be approved.

Attachment: [Marvelous Circus.pdf](#)

**FIELD TRIPS**

**20. APPROVAL OF RIVERVIEW HIGH SCHOOL'S BASKETBALL TEAM TO ATTEND TOURNAMENT IN ANCHORAGE, ALASKA ON JANUARY 9-15, 2017**

**Description**

Team competed in the Alaska Airlines basketball tournament and visited the Anchorage Zoo, Museum and experienced various other educational opportunities.

**Recommendation**

That the field trip for Riverview High School's Basketball team to attend the Alaska Airlines Basketball Tournament in Anchorage Alaska on January 9-15, 2017 be approved as presented.

\*Due to clerical error, this request is retroactive.

**FACILITIES****21. APPROVAL AND/OR RATIFICATION OF FACILITIES SERVICES' CHANGE ORDERS****Description**

The Facilities Services' change orders are summarized on the enclosure for ease of review. These change orders collectively total a decrease of \$114,645.96 in gross contract dollars.

**Recommendation**

That the Facilities Services change orders be approved and/or ratified as presented.  
Attachment: [Facilities Services change orders.pdf](#)

**22. ACCEPTANCE OF FACILITIES SERVICES PROJECT COMPLETION AND APPROVAL OF CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE OSPREY/CENTRAL FUEL STATIONS RENOVATIONS****Description**

All work has been completed and all required close-out documents have been received from the contractor. The final project costs have been internally audited and are enclosed herein change order #1 for approval. The Director of Facilities Services has determined that the project is complete in accordance with state statutes.

**Recommendation**

That the project be accepted as complete and the certificate of substantial completion be approved as presented.  
Attachment: [Fuel stations substantial complete.pdf](#)

**23. ACCEPTANCE OF FACILITIES SERVICES PROJECT COMPLETION AND APPROVAL OF CERTIFICATES OF SUBSTANTIAL COMPLETION FOR THE EMMA AND LAKEVIEW ELEMENTARY FREEZER/COOLER RENOVATIONS****Description**

All work has been completed and all required close-out documents have been received from the contractor. The final costs have been internally audited and are enclosed herein the final payment for approval. The Director of Facilities Services has determined that the project is complete in accordance with state statutes.

**Recommendation**

That the project be accepted as complete and the certificates of substantial completion be approved as presented.  
Attachment: [Cert of Sub Complete Freezers.pdf](#)

## **CONSTRUCTION**

### **24. APPROVAL OF CONSTRUCTION MANAGER RANKINGS FOR THE BRENTWOOD ELEMENTARY SCHOOL - CAFETERIA REPLACEMENT AND HVAC RENOVATION PROJECT**

#### **Description**

The project's scope of work shall include construction management services to upgrade the campus to address an undersized and over-utilized cafeteria and upgrade other campus facilities, including air handlers. The project will be multi-phased. On 1/12/2017, the Professional Services Selection Committee (PSSC) met to select a construction manager for this project. The PSSC has ranked them in accordance with Board policy. The preliminary project budget is \$12,500,000.00. Funds for this project are available in the capital budget account.

#### **Recommendation**

That the rankings of Construction Manager for the Brentwood Elementary School - Cafeteria Replacement and HVAC Renovation project be accepted as presented and the Director of Construction Services be authorized to attempt negotiations with the top-ranked firm.  
Attachment: [CMResults.pdf](#)

### **25. APPROVAL OF THE DELETION OF A PORTABLE AT THE VENICE FIRE ACADEMY**

#### **Description**

This portable was loaned to the Venice Fire Department in 1987. They now wish to demolish it and replace it with a permanent building. The demolition value of this building has been proven by the Castaldi Formula calculation

#### **Recommendation**

That the deletion of Portable #99-339 at Venice Fire Academy from the F.I.S.H. inventory for demolition, be approved as presented.  
Attachment: [Memo 99-339.pdf](#)

### **26. APPROVAL AND/OR RATIFICATION OF CONSTRUCTION SERVICES' CHANGE ORDERS**

#### **Description**

The Construction Services' Change Orders are summarized on the enclosure for ease of review. These change orders collectively total a decrease of (\$884,984.02) in gross contract dollars. Included in these change orders are (\$923,406.02) credit for Direct Material Purchases; the corresponding Direct Material Purchase Orders of (\$871,135.32) result a net of \$52,270.70 in sales tax savings.

#### **Recommendation**

That the Construction Services' Change Orders be approved and/or ratified as presented.  
Attachment: [FEB07CO.pdf](#)

## **FINANCE**

### **27. APPROVAL OF THE SUPERINTENDENT'S FINANCIAL STATEMENTS FOR THE MONTH ENDING DECEMBER 31, 2016**

**Description**

The Superintendent's Financial Statements for the month ending December 31, 2016 did not reflect any unexpected trends for the second quarter of 2016-2017 fiscal year. With the District becoming self-insured for health coverage as of January 1, 2016, the Internal Service funds reflect greater revenues and expenditures as well as restricted fund balance amounts when compared to the financial statements for the same time last year. In addition, budgeted usage of fund balance in the internal service funds are higher to cover claims that have been incurred, but not paid.

**Recommendation**

That the Board approves the Superintendent's Financial Statements for the month ending December 31, 2016.

Attachment: [Superintendent's Report Attachment A December.pdf](#)

Attachment: [Dec16-17 supers.pdf](#)

**JOB DESCRIPTIONS****28. APPROVAL OF THE REVISED JOB DESCRIPTION FOR PARAPROFESSIONAL AIDE III - INTERPRETER****Description**

The revised job description for Paraprofessional Aide III-Interpreter is being presented to the School Board for approval.

**Recommendation**

That the School Board approve the revised job description for Paraprofessional Aide III-Interpreter as presented.

Attachment: [Job 210 - ParaproAideIII - Interpreter.pdf](#)

**29. APPROVAL OF REVISED JOB DESCRIPTION FOR SYSTEM ADMINISTRATOR****Description**

The revised job description for System Administrator is being presented to the School Board for approval.

**Recommendation**

That the School Board approve the revised job description for System Administrator as presented.

Attachment: [Job 376 - System Administrator.pdf](#)

**30. APPROVAL OF THE REVISED JOB DESCRIPTION ADMINISTRATIVE ASSISTANT II - DEPARTMENT OF SAFETY AND SECURITY/SCHOOL POLICE****Description**

The revised job description for Administrative Assistant II-Department of Safety and Security/School Police is being presented to the School Board for approval.

**Recommendation**

That the School Board approve the revised job description for Administrative Assistant II-

Department of Safety and Security/School Police as presented.  
Attachment: [Job 364 -Safety Security Admin Asst.pdf](#)

## **SCHOOL BOARD RULES**

### 31. APPROVAL OF NEW SCHOOL BOARD POLICY 5.23\*+

#### **Description**

Policy 5.23\*+ Controlled Open Enrollment has been advertised and is ready for approval.

#### **Recommendation**

That the new School Board Policy 5.23\*+ be approved as presented.

Attachment: [Policy 5.23 Controlled Open Enrollment.pdf](#)

Attachment: [5.23 COE Plan.pdf](#)

**Minutes: This item pulled for comment by Eric Robinson.**

### 32. APPROVAL OF REVISED SCHOOL BOARD POLICIES 3.60, 4.10\*+, 5.20+ AND 6.22+

#### **Description**

Policies 3.60 Flag Display and Pledge, 4.10\*+ The Curriculum, 5.20+ Student Assignment and 6.22+ Teaching Out-of-Field have been advertised and are ready for approval.

#### **Recommendation**

That the revised School Board Policies 3.60, 4.10\*+, 5.20+ and 6.22+ be approved as presented.

Attachment: [Policy 3.60 Flag Display and Pledge.pdf](#)

Attachment: [Policy 4.10 The Curriculum.pdf](#)

Attachment: [Policy 6.22 Teaching Out-of-Field.pdf](#)

Attachment: [Policy 5 20 - 2-2-17 update.pdf](#)

## **New Business**

### 33. ENTRY OF FINAL ORDER - SCHOOL BOARD V. CONOVER

#### **Description**

The School Board must enter a Final Order in the case of Board v. Conover. Administrative Law Judge Lynne Quimby-Pennock entered a Recommended Order recommending that Ms. Conover's employment be terminated. Subsequently, Ms. Conover has filed exceptions to the Recommended Order. The Board will hear argument from the parties and must then enter a Final Order.

#### **Recommendation**

That the School Board enter a Final Order (1) adopting the findings and conclusions of the Recommended Order and entering a Final Order terminating Judy Conover's employment, and (2) overruling the exceptions filed by Ms. Conover as they do not provide appropriate and specific citations to the record. Additionally, the exceptions are overruled specifically for the following reasons:

Exception 1 does not accurately state the law and there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 2 is duplicative of Exception 1 and is overruled for the same reasons;  
 Exception 3, there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 4, there is competent, substantial evidence to support the findings of the Administrative Law Judge and her conclusions of law are reasonable;

Exception 5, there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 6, the statement of the Administrative Law Judge in note 5 is not clearly erroneous, the Court took judicial notice of Respondent's exhibit, and, in any event, it is not essential to the Court's ruling and, therefore, any error is harmless;

Exception 7, the evidentiary rulings of the Administrative Law Judge were within her discretion and did not depart of the essential requirements of law;

Exception 8, there is competent, substantial evidence to support the findings of the Administrative Law Judge and the Recommended Order accurately states the law;

Exception 9, there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 10, there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 11, there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 12, is duplicative of previous exceptions and there is competent, substantial evidence to support the findings of the Administrative Law Judge and her legal conclusions are reasonable;

Exception 13, misstates the law, and the Administrative Law Judge's conclusions of law were reasonable and supported by competent, substantial evidence; and

Exception 14, is duplicative of the previous exception and there is competent, substantial evidence to support the findings of the Administrative Law Judge and her legal conclusions are reasonable. Moreover to the extent any of the evidentiary rulings of the Administrative Law Judge could be considered erroneous, any error was harmless.

Attachment: [2017-01-05 Recommended Order.pdf](#)

Attachment: [Resp. Exceptions.pdf](#)

**Minutes:** The Board heard arguments from Ms. Conover and attorney Rob Robinson.

**Motions:**

That the School Board enter a Final Order (1) adopting the findings and conclusions of the Recommended Order and entering a Final Order terminating Judy Conover's employment, and (2) overruling the exceptions filed by Ms. Conover as they do not provide appropriate and specific citations to the record. Additionally, the exceptions are overruled specifically for the following reasons: - PASS

Exception 1 does not accurately state the law and there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 2 is duplicative of Exception 1 and is overruled for the same reasons;

Exception 3, there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 4, there is competent, substantial evidence to support the findings of the Administrative Law Judge and her conclusions of law are reasonable;

Exception 5, there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 6, the statement of the Administrative Law Judge in note 5 is not clearly erroneous, the Court took judicial notice of Respondent's exhibit, and, in any event, it is not essential to the Court's ruling and, therefore, any error is harmless;

Exception 7, the evidentiary rulings of the Administrative Law Judge were within her discretion and did not depart of the essential requirements of law;

Exception 8, there is competent, substantial evidence to support the findings of the Administrative Law Judge and the Recommended Order accurately states the law;

Exception 9, there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 10, there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 11, there is competent, substantial evidence to support the findings of the Administrative Law Judge;

Exception 12, is duplicative of previous exceptions and there is competent, substantial evidence to support the findings of the Administrative Law Judge and her legal conclusions are reasonable;

Exception 13, misstates the law, and the Administrative Law Judge's conclusions of law were reasonable and supported by competent, substantial evidence; and

Exception 14, is duplicative of the previous exception and there is competent, substantial evidence to support the findings of the Administrative Law Judge and her legal conclusions are reasonable. Moreover to the extent any of the evidentiary rulings of the Administrative Law Judge could be considered erroneous, any error was harmless.

**Vote Results**

Motion: Bridget Ziegler

Second: Jane Goodwin

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

**34. APPROVAL OF THE NEW JOB DESCRIPTION FOR INTERPRETER****Description**

The new job description for Interpreter is being presented for School Board approval.

**Recommendation**

That the School Board of Sarasota County approve the new job description for Interpreter.

Attachment: [Interpreter.pdf](#)

**Motions:**

That the School Board of Sarasota County approve the new job description for Interpreter. - PASS

**Vote Results**

Motion: Shirley Brown

Second: Jane Goodwin

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

**35. APPROVAL OF FINANCIAL ADVISORY COMMITTEE MEMBER****Description**

The Financial Advisory Committee is a citizen-based, independent group of individuals that serves at the pleasure of the Superintendent and the School Board Members of the School Board of Sarasota County, Florida. The Committee serves in an advisory capacity and as a resource of the School Board and the Superintendent on financial matters. There are currently three vacancies on this committee. The other two vacancies will be filled at a later date. The Superintendent is recommending Mrs. Paula Ippolito effective March 1, 2017.

**Recommendation**

That the Board approve Mrs. Paula Ippolito as member of the Financial Advisory Committee,

effective March 1, 2017.  
Attachment: [Ippolito Bio.pdf](#)

**Minutes:**

**Motions:**

That the Board approve Mrs. Paula Ippolito as member of the Financial Advisory Committee, effective March 1, 2017. -

**Vote Results**

Motion: Shirley Brown

Second: Bridget Ziegler

Shirley Brown -

Jane Goodwin -

Eric Robinson -

Bridget Ziegler -

Caroline Zucker -

**Motion Minutes:**

Eric Robinson sought to amend the motion to change the effective date from March 1, 2017 to today, February 7, 2017. The Chair asked if there was any objection. With consent of the Board the motion was so amended.

Voice vote taken.

Shirley Brown - Aye            Bridget Ziegler - Aye  
Jane Goodwin - Aye         Caroline Zucker - Aye  
Eric Robinson - Aye

**Amended motion passes 5:0.**

**36. APPROVAL TO AWARD RFP #17-0374 FOR PROFESSIONAL DEVELOPMENT SYSTEM**

**Description**

A proposal to provide a 'Professional Development System' was received from one proposer on June 9, 2016. The proposal of Campbell & Associates International, Inc., was the best proposal meeting the advertised specifications. This project involves the continuous programmatic build and integration of additional components of the existing Sarasota County Schools Professional Development System. The existing system will leverage District resources and be embedded within the larger MY Platform where users access the other components of the Local Instructional Improvement System (LIIS). The system will be flexibility built to enable district staff to manage professional opportunities locally and so district technical staff can develop future functionality. This proposal is for a period of three years, with the first year approval for the User Interface component of the Professional Development System for \$200,000.00.

Approval for year two and three for the Reporting component for \$150,000.00 and the Intelligent Linking component for \$100,000.00 is contingent upon future funding. The funds for this purchase are contained in the capital budget allocated to the Research, Assessment & Evaluation Department.

**Recommendation**

That the proposal of Campbell & Associates International, Inc., for a 'Professional Development System' in an amount not to exceed \$450,000.00 for a three-year period, contingent of funding for year two and three, be approved as presented.

Attachment: [17-0374Rec.pdf](#)

**Motions:**

That the proposal of Campbell & Associates International, Inc., for a 'Professional Development System' in an amount not to exceed \$450,000.00 - PASS  
for a three-year period, contingent of funding for year two and three, be approved as presented.

**Vote Results**

Motion: Shirley Brown

Second: Jane Goodwin

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

37. APPROVAL OF MINUTES

**Description**

N/A

**Recommendation**

That the January 17, 2017 (Monthly Work Session), January 17, 2017 (Regular Board Meeting) and the January 20, 2017 (Convocation of Governments Meeting) minutes be approved.

Attachment: [011717 WS Minutes.pdf](#)

Attachment: [011717 Board Mtg Minutes.pdf](#)

Attachment: [012017 ConvocationofGovt minutes.pdf](#)

**Motions:**

That the January 17, 2017 (Monthly Work Session), January 17, 2017 (Regular Board Meeting) and the January 20, 2017 (Convocation of Governments Meeting) minutes be approved. - PASS

**Vote Results**

Motion: Shirley Brown

Second: Jane Goodwin

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Nay
Bridget Ziegler	- Nay
Caroline Zucker	- Aye

**Motion Minutes:**

Eric Robinson called the question. There was unanimous consent.

**Announcements/Comments**38. ANNOUNCEMENTS/COMMENTS**Description**

N/A

**Recommendation**

N/A

**Minutes:**

The pros and cons of scheduling a Board retreat and/or FSBA Master Board training was discussed. There is a possibility of combining training with Charlotte County School Board in Charlotte County, which would save overnight accommodation expenses. The training is tentatively scheduled May 12 and 13. To be considered for Master Board training, three Board members and the Superintendent would need to participate. Shirley Brown, Jane Goodwin and Caroline Zucker expressed interest in this training. Eric Robinson and Bridget Ziegler had concerns/reservations.

Bridget Ziegler stated she would like to discuss potential policy changes relating to equity or misconduct complaints to be sure the proper checks and balances are in place and that those procedures are clearly articulated to all staff. She would like this added to the next work session for discussion. She will share some potential amended policy language for consideration.

**Adjournment**39. ADJOURNMENT**Description**

N/A

**Recommendation**

N/A

**Minutes:**

**The Chair adjourned the regular Board meeting at 8:28 p.m.**

We certify that the foregoing minutes are a true account of the regular Board meeting held on February 7, 2017 and approved at the regular Board meeting on February 21, 2017.

\_\_\_\_\_  
Secretary  
Lori White

\_\_\_\_\_  
Chair  
Caroline Zucker