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**MEMORANDUM**

**TO: Members of the School Board  
Dr. Todd Bowden, Superintendent  
Mitsi Corcoran, Assistant Superintendent Chief Financial Officer**

**FROM: Carol A. Lichon, CPPO, Director of Materials Management**

**TITLE: APPROVAL TO INCREASE THE PURCHASING LIMIT FOR  
BID #15-0138 FOR CARPENTRY SERVICES – TIME AND  
MATERIALS**

Bid # 15-0138 for 'Carpentry Services- Time and Materials' was approved for award on June 2, 2015 to Jon F Swift, Inc., and Mailloux and Sons, Inc., for \$250,000.00. A notification to increase the purchasing limit by \$100,000.00 was sent on April 15, 2016. The Facilities Services Department is requesting an increase of the purchasing limit of this bid by an additional \$200,000.00 for anticipated expenditures. The funds for these purchases are contained in the budgets allocated to Facilities Services and Construction Service Departments.

**Requested by:**  
Jody Dumas

"Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Posting Date: 1/30/2017

**Fiscal Impact:**  
\$200,000.00

**Recommended Motion:** That the request to increase the purchasing limit for Bid #15-0138 'Carpentry Services- Time and Materials' by an additional \$200,000.00, be approved as presented.