

**VOCATIONAL INSTRUCTIONAL PROGRAM AGREEMENT**

**The School Board of Sarasota County, Florida**

1960 Landings Blvd., Sarasota, FL 34231

(941) 927-9000 Fax (941) 927-4014

&

**HABITAT FOR HUMANITY-SARASOTA, INC.,**

**Furniture Outlet Site**

325 School Avenue, Sarasota, FL 34237

(941) 365-0700 Fax (941) 363-7775

This Agreement is entered into this 22<sup>nd</sup> day of January 2008, between THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, a body corporate, hereinafter referred to as "THE BOARD" and HABITAT FOR HUMANITY-SARASOTA, INC., FURNITURE OUTLET SITE, hereinafter referred to as "The PROVIDER".

WHEREAS, pursuant to Section 1001.42, Florida Statutes, the parties wish to provide an instructional program of education and training for Sarasota County students who have met the following criteria:

1. The student is a resident of Sarasota County, Florida and is now enrolled in or has made application for enrollment in the Sarasota County School District.
2. The student has been appropriately selected and meets the entrance requirements (see addendum) by the Sarasota County School District in compliance with state statutes and all pertinent state and local school board rules and criteria.

With regard to providing education to students who qualify for instructional services in the program, The Provider and The Board agree as follows:

**1. The Board agrees:**

- A. to provide instructional services, job preparation, and supervision as appropriate for the Vocational Instructional Program (see addendum).
- B. to provide transportation to and from the Vocational Instructional Program.
- C. to solicit evaluation/feedback on individual student performance and overall program effectiveness.

**2. The Provider agrees:**

- A. to maintain a safe work environment appropriate for students.
- B. to provide inservice training and job preparation skills to students and staff.

**3. Both Parties agree:**

- A. that The Provider shall retain full control and discretion as to the appointment or removal of any staff member employed by The Provider. The Board may report to The Provider any employee who is deemed by The Board to be performing in a manner incompatible with the provisions of this program.
- B. there will be no cost to The Board for The Provider's provision of services hereunder.
- C. to the attached addendum, which provides specific details of this Vocational Instructional Program Agreement.
- D. that The Provider is at all times acting and performing as an independent contractor in the performance of all obligations hereunder.
- E. this Agreement shall be governed and construed in accordance with the laws of the State of Florida, and sole and exclusive jurisdiction for any action shall be in the Twelfth Judicial Circuit in and for Sarasota County, Florida.
- F. any previous agreements between the parties for the provision of vocational/community based instructional programs are hereby superseded and terminated.

**4. Other Provisions:**

- A. Any additions, changes, deletions or modifications to this Agreement must be agreed upon in writing by both parties.
- B. This Agreement is effective January 22, 2008, and shall continue until terminated by either party. Either party may terminate this Agreement at any time without cause by giving thirty days written notice to the other party.
- C. The Provider and The Board mutually warrant that the Vocational Instructional Program shall be in compliance with the applicable provisions of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1974, and Section 504 of the Rehabilitation Act of 1973.

IN WITNESS THEREOF, the parties have executed this Agreement as of the date first written above.

**HABITAT FOR HUMANITY-SARASOTA, INC., Furniture Outlet Site**

Signed: \_\_\_\_\_  
Zeb Portanova, Acting Executive Director  
Habitat For Humanity-Sarasota, Inc., Furniture Outlet Site

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

Signed: \_\_\_\_\_  
Dr. Kathy Kleinlein, Chair  
The School Board of Sarasota County, Florida

Approved for Legal Content  
January 7, 2008, by Matthews, Eastmoore,  
Hardy, Crauwels & Garcia, Attorneys for  
The School Board of Sarasota County, Florida  
Signed: \_\_\_\_\_ASH

## **ADDENDUM TO VOCATIONAL INSTRUCTIONAL PROGRAM (VIP) AGREEMENT**

Provider - Name: HABITAT FOR HUMANITY-SARASOTA, INC., FURNITURE OUTLET SITE  
Address: 325 SCHOOL AVENUE, SARASOTA, FLORIDA 34237  
Telephone/Fax: (941) 965-0700, CELL: (941) 539-2212, FAX: (941) 363-7775

Provider Contact/Title: ZEB PORTANOVA, ACTING EXECUTIVE DIRECTOR AND  
RICHARD CURCIO, MANAGER OF VOLUNTEER OPERATIONS

Board Contact/Title: SARAH HICKEY, TRANSITION SPECIALIST  
KATHRYN DEVLIN, SUPERVISOR,  
PUPIL SUPPORT SERVICES, 941-927-9000

School(s): SARASOTA HIGH SCHOOL

Name of Program: VIP HABITAT FURNITURE OUTLET

Students (Age Range, Grades, Special Programs, Entrance Requirements): ALL EXCEPTIONAL STUDENT EDUCATION (ESE) NON-PHYSICALLY IMPAIRED STUDENTS, AGES 15 TO 22 YEARS OLD. STUDENTS MUST BE ABLE TO LIFT FURNITURE, DESCRIBED AS EXERTING UP TO 70 LBS OF FORCE OCCASIONALLY, AND/OR UP TO 50LBS FREQUENTLY, AND/OR UP TO 20 LBS OF FORCE AS NEEDED TO MOVE OBJECTS.

Minimum/Maximum Number of Students: FOUR (4) TO TEN (10) STUDENTS.

Days of year Program (Number): 180 DAYS

Hours of the Program (Hours): 8:30 – 10:30 AM AND 11:00 TO 1:30 PM, THURSDAYS AND FRIDAYS AT THE FURNITURE OUTLET. ALSO AVAILABLE 9:30 AM TO 1:30 PM ON FRIDAYS FOR CUSTOMER SERVICE.

Staff/Supervision: AT HABITAT, RICHARD CURCIO OR LARRY STEPHENS. AS NEEDED, SARASOTA HIGH SCHOOL TRANSITION PLANNER AND/OR TRANSITION JOB COACH.

Dress Code/Uniform (if appropriate): HABITAT WILL SUPPLY STUDENTS WITH VOLUNTEER T-SHIRTS. STUDENTS WILL WEAR SNEAKERS, SHORTS AND BELT. SCHOOL DRESS CODE WILL APPLY. HABITAT WILL SUPPLY STUDENTS WITH BACKBELTS/SUPPORT, AS NEEDED.

Transportation Detail: SCHOOL BOARD TRANSPORTATION, PUBLIC TRANSPORTATION, LIKE SCAT AND/OR STUDENT'S OWN VEHICLE TRANSPORTATION.

Instructional Space (If appropriate): AS NEEDED, DISCUSSION AND INSTRUCTIONAL MEETING AREA WILL BE PROVIDED AT SITE. ASSIGNED JOB COACH WILL MONITOR AND EVALUATE STUDENT'S WORK EXPERIENCES.

Date: November 15, 2007