

**MEMORANDUM OF UNDERSTANDING:
INTERINSTITUTIONAL ARTICULATION AGREEMENT**

This Memorandum of Understanding is entered by and between the BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE, P.O. Box 13489, St. Petersburg, Florida 33733-3489, hereinafter referred to as the "College" or "SPC" and THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA, 1960 Landings Blvd., Sarasota, Florida, hereinafter referred to as the "Board".

WITNESSETH:

WHEREAS, the Board offers courses in the field in veterinary assisting; and

WHEREAS, the College offers an AS Degree in Veterinary Technology; and

WHEREAS, the College and the Board desire to collaborate to provide an articulated program in the area of Veterinary Technology in which students enrolled in schools over which the Board exercises control, organization and administration in accordance with Florida Statutes ("Students") can proceed toward their educational objectives as rapidly as their circumstances permit;

NOW THEREFORE, in consideration of the mutual covenants and agreements contained hereinafter and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties do hereby agree as follows:

- A. Upon acceptance by Students into the SPC Veterinary Technology Program, SPC agrees to award articulated college credit as set forth in Attachment A to Students completing the Veterinary Assisting course requirements offered by the Board in Attachment A. In order for Students to receive such articulated credit, Students must: (i) complete the Veterinary Assisting courses with an overall minimum grade point average of 3.0 on a 4.0 scale; (ii) complete work at a veterinary clinic for 64 hours and keep a "journal" of what they observe at the veterinary clinic. Additionally, Students must be evaluated by the clinic when the Students reach 32 and 64 hours; and (iii) graduate from high school with a minimum 2.5 grade point average on a 4.0 scale.

Students will not be charged any fees for the awarding of college credits covered by this Agreement. A grade of "P" will be given for the college credit given to Students pursuant to this Memorandum of Understanding.

- B. SPC and the Board agree to:
- i. Comply with federal and state laws and related regulations including but not limited to Section 504 of the Rehabilitation Act of 1973, the American with Disabilities Act, the Family Educational Rights of Privacy Act, and shall not discriminate against any employee or student of SPC or the Board on the basis

of race, color, religion, age, sex, marital status or national origin nor will either discriminate against any individual with a qualified disability. SPC and the Board recognize that sexual harassment constitutes discrimination on the basis of sex.

- ii. Provide all academic support services required by Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act to its students.
- iii. Comply with the public records requirements of Chapter 119, Fla. Stat. relating to this Memorandum of Understanding.

C. TERMINATION

- i. This Memorandum of Understanding may be terminated by either party upon ninety (90) days prior written notice of the date of termination.
- ii. If applicable, termination of this Memorandum of Understanding will not be executed without a prior concurring agreement on programs or Students enrolled in Veterinary Assisting at the time of termination.

D. TERM

This Memorandum of Understanding shall continue in full force and effect for three (3) years commencing on May 1, 2009, unless otherwise terminated by either party as set forth herein. This Memorandum of Understanding may be extended by written agreement of the parties which may be in the form of a letter signed by appropriate authorized persons from the respective institutions.

This Memorandum of Understanding was executed on the dates set forth below.

THE BOARD OF TRUSTEES OF ST. PETERSBURG COLLEGE

By: Carl M. Kuttler Jr.
Carl M. Kuttler, Jr., College
President and Secretary to the Board
of Trustees

Date: 3/5/09

APPROVED
AS TO FORM AND CONTENT
[Signature]
COLLEGE ATTORNEY

Approved by: [Signature]
On: 3/2/09

SCHOOL BOARD OF SARASOTA COUNTY

By: _____
Name: _____
Its: _____
Date: _____

ATTACHMENT A

VETERINARY ASSISTING

Sarasota County Technical Institute

St. Petersburg College

PROGRAMS

Veterinary Assisting

Veterinary Technology

In accordance with the Interinstitutional Articulation Agreement between the Sarasota County Schools' Board of Education and the St. Petersburg College Board of Trustees, this program-to-program agreement provides opportunities for students to receive college credit for appropriate work completed at the high schools. St. Petersburg College agrees to award college credit to Sarasota County Veterinary Assisting graduates as specifically defined below.

<u>Sarasota County Technical Institute Courses</u>		<u>St. Petersburg College Equivalents</u>	
Veterinary Assisting 1	1 cr	ATE 1741 Veterinary Medical Terminology	1 cr.
Veterinary Assisting 2	1 cr	ATE 1943 Veterinary Work Experience 1	1 cr.
Veterinary Assisting 3	1 cr	ATE 1311L Veterinary Office Procedures	1 cr.
Veterinary Assisting 4	1 cr	ATE 1650L Veterinary Clinical Practice 1	1 cr.
Veterinary Assisting 5	1 cr		

All students are required to work at a veterinary clinic for 64 hours. They must keep a "journal" of what they see while there. They must be evaluated by the clinic at 32 and 64 hours. A minimum grade point average of 2.5 overall and 3.0 in Veterinary Assisting will be required. A grade of "P" will be given for the college credit. Students must enroll at SPC within 3 years after graduation to be eligible to receive the articulated credit. This Career Pathway Articulation Agreement replaces any previously existing agreements relating to the aforementioned program

To be revised in
02/12