MEMORANDUM

TO:    Members of the School Board
       Lori White, Superintendent
       Mitsi Corcoran, Chief Financial Officer

FROM:    Pat Black, CPPB, Director of Materials Management

TITLE:    APPROVAL TO AWARD BID #9014 FOR USED TEXTBOOKS,
           WORKBOOKS AND EDUCATIONAL MATERIALS

Bids to provide ‘Used Textbooks, Workbooks and Educational Materials’ were received from four vendors on June 17, 2008. The bids of Budgetext, Follett Educational Services, Inc., and Textbook Warehouse were the best bids meeting the advertised specifications. The bid of Superior Text LLC was non-responsive to the requirement for a discount off vendor’s Internet list price as the vendor’s website does not provide pricing. This bid is for a period of one year with the option to renew for two additional one-year periods. The funds for these purchases are contained in the categorical instructional materials budget and school budgets.

Requested by:  Sharon Richert

Fiscal Impact:  Not to exceed $500,000.00

Funding:  Operating & Categorical Instructional Materials

Recommended Motion:  That the bids of Budgetext, Follett Educational Services, Inc., and Textbook Warehouse, to provide ‘Used Textbooks, Workbooks and Educational Materials’ in an amount not to exceed $500,000.00, be approved for award and purchase.

(over)
## Bid Tabulation: Used Textbooks, Workbooks and Educational Materials - Bid #9014

**THE SCHOOL BOARD OF SARASOTA COUNTY**

**Bid Opening:** June 17, 2008 - 3:00 p.m.

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Budgetext</th>
<th>Follett Educational Services, Inc.</th>
<th>Superior Text LLC</th>
<th>Textbook Warehouse</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Used textbooks (%):</td>
<td>15%</td>
<td>Additional 5% off FES prices</td>
<td>20%</td>
<td>30%</td>
</tr>
<tr>
<td>2.</td>
<td>Used workbooks (%):</td>
<td>15%</td>
<td>Additional 5% off FES prices</td>
<td>20%</td>
<td>30%</td>
</tr>
<tr>
<td>3.</td>
<td>Used hard-back books (%):</td>
<td>15%</td>
<td></td>
<td>20%</td>
<td></td>
</tr>
<tr>
<td>4.</td>
<td>Used soft-back books (%):</td>
<td>15%</td>
<td></td>
<td>20%</td>
<td></td>
</tr>
<tr>
<td>5.</td>
<td>Used audio books (%):</td>
<td>15%</td>
<td></td>
<td>20%</td>
<td></td>
</tr>
<tr>
<td>6.</td>
<td>Balance of product line (used) minimum discount (%):</td>
<td>15%</td>
<td>Additional 5% off FES prices (see attached appendix)</td>
<td>20%</td>
<td></td>
</tr>
<tr>
<td>7.</td>
<td>Estimated delivery time after receipt of purchase order (Days):</td>
<td></td>
<td></td>
<td>15</td>
<td>5-7</td>
</tr>
</tbody>
</table>

**Notes:**

New product lines including without exception, dictionaries, paperback classics, hardbound paperback classics, laminated items and fulfillment products are sold at catalog price which is already discounted from the publisher's list price. Additional above.

**Contact Name:**

- Jake Skelton
- John F. Fleming
- David A. Hasey
- Diane Goldsmith

**Address:**

- 1936 N. Shiloh Dr., Fayetteville, AR 72704
- 1433 Internationale Pkwy., Woodridge, IL 60517
- 4875 Carpenter Rd., #C, Ypsilanti, MI 48197
- 936 Curie Dr., Alpharetta, GA 30005

**Phone:**

- 888-888-2272
- 800-621-4272
- 866-482-8762
- 800-796-9152

**Fax:**

- 800-642-2665
- 800-638-4424
- 877-482-8843
- 800-796-9154

**Federal ID#:**

- 71-0654575
- 20-1607100
- 84-1708761
- 20-2080039

**E-Mail Address:**

- jskelton@budgetext.com
- bidadmin@fes.follett.com
- dhasey@superiortext.com
- info@tbwarehouse.com

**Recorded by:** Michelle F. Miller

**Witnessed by:** Carol A. Lichon