



Statement of Work

April 15, 2015

SARASOTA COUNTY SCHOOL BOARD

Project Scope

This Statement of Work has been initiated by SARASOTA COUNTY SCHOOL BOARD for configuration enhancements of **ENRICH Special Education**. The following list of items is based on requirements gathering discussions.

Change Request	Estimated Hours	Comments
Summer Changes to Special Education	4.75 hours	Please see attached document to case 124249 for specific change details

Delivery

Scheduling of the **summer configuration work** can begin upon the approval of the above project scope. Written, faxed or e-mail approval will be accepted. Once approval has been received, the work will be scheduled for initial delivery **45 days** from start date. This deadline is an estimate based on current scope of work and other project delivery schedules at **Excent Corporation**. While we will make every effort to meet this delivery date, Excent Corporation makes no guarantee that the work will be completed and delivered by that date. To initiate this statement of work, sign below and provide purchase order or billing information

Cost Estimate

Item	LaborHours	Rate/Hour	Extended Cost
Project Management			
Lead Design and System Engineer			
Development	4.75	\$250	\$1187.50
Testing			
Documentation			
Installation			
Training			
Annual Maintenance (Help Desk)			
		Total	\$1187.50

This is a fixed rate statement of work. Any changes and modifications to the scope may result in additional charges billed at the appropriate hourly rate and a delay in delivery.

Statement of Work



Approval

Customer hereby acknowledges that as between (Customer and Excent) that Excent is the owner of all rights, title and interest in and to the Licensed Software and related documentation. Except for the license rights granted herein Company retains all rights, title and interest in and to the Licensed Software and the documentation, as modified, enhanced or upgraded by or for the Company from time to time, whether in source code or object code form, including, but not limited to, all patent, copyright, trademark, trade secrets, and other proprietary rights, and worldwide marketing, licensing, or sublicensing rights with respect to the Licensed Software and the documentation. Title to each copy of the Licensed Software and the documentation shall remain with the Company. Customer shall neither use nor disclose all or any portion of the Licensed Software or documentation, except as expressly permitted by the Company. Except as expressly permitted under this Agreement, Customer shall not copy, modify, rent or reproduce the Licensed Software or documentation in any way, nor shall it permit third parties to do so.

Your signature below indicates approval of the project described above and intent to pay for the services as detailed in this statement. Any modifications to the scope and/or details of the project specified above may result in additional charges. **Development work will not begin without this signed SOW and receipt of Purchase Order.**

Authorizations:

Excent Corporation

By *James Holden*
Title *Product Specialist*
Date *4/15/15*

Customer:

By *Sonia Ligandie Allen*
Title *Executive Director, Digital Learning*
Date *4-30-2015*

Sarasota Enrich Summer Changes

Please add the following accommodations under Scheduling:

5% Extended Time for Assignments

5% Extended Time for Tests

10% Extended Time for Assignments

10% Extended Time for Tests

15% Extended Time for Assignments

15% Extended Time for Tests

20% Extended Time for Assignments

20% Extended Time for Tests

The screenshot shows a web browser window displaying the 'Classroom Accommodations' form. The browser's address bar shows the URL: 10.1.103.71/SpecEd/AddEditIEP.aspx?sa=067e19bc-da98-4b36-b00c-3d13c65762c6&def=d6f898te-97ec-41ff-8f62-14598024df26&var=6dd95ea1-a265-4e04-8ee9-73ae. The form is titled 'Classroom Accommodations' and is divided into several sections: 'Non-Allowable Accommodations', 'Accommodations', and 'Services'. The 'Accommodations' section is currently active, and a dropdown menu is open for the 'Scheduling' category. The dropdown menu lists the following options: 100% Extended Time for assignments, 100% Extended Time for tests, 25% Extended Time for assignments, 25% Extended Time for tests, 50% Extended Time for assignments, 50% Extended Time for tests, 75% Extended Time for assignments, 75% Extended Time for tests, Extended time for assignments, Materials broken down into manageable parts, Multiple test sessions as specified in test administration manual, and -- custom --. A large grey arrow points to the dropdown menu. The 'Services' section at the bottom of the form has buttons for 'Convert', 'Validate', 'Finalize...', 'Save', and 'Close'. The Windows taskbar at the bottom shows the date and time as 9:31 AM on 7/27/2015.

We would like to have all accommodations show up on the **Classroom Accommodations** form even if the **District/State Assessment** box is selected on the IEP. Currently, in order for all classroom accommodations to show up on the **Classroom Accommodations** form, you have to deselect the District/State Assessment box as I did with this example. Bottom line: We want to be able to use our **District/State Accommodations Report** but we also would like to be able to have all the classroom accommodations show up on the **Classroom Accommodations** form. Just to clarify, you want all accommodations to show up on this form, both classroom and district/state accommodations, correct? If that is correct, do you want 2 categories, Classroom Accommodations and District/State Accommodations or do you want all Accommodations listed under one heading called All Accommodations?

It doesn't matter to us as long as we are able to run a report listing all the accommodations and provide a list of all accommodations for staff to have.

10.1.103.71/SpecEd/AddEditIEP.aspx?...

Classroom Accommodations - Draft

Classroom Accommodations

DAKOTA COCCHI	02/04/1997	N161552	
Legal Name of Student	DOB	Student ID	IEP Meeting Date

Non-Allowable Accommodations

Parent Note: I understand that my student may receive accommodations in the classroom that may not be allowable on state and district wide standardized testing. I give my consent to continue these accommodations in the classroom.

Classroom Accommodations Only

- Audio books (specify subject)
- Large Paper
- 50% Extended Time for assignments

Signature (Parent/Guardian)

9:37 AM 2/27/2015

Similar to our **IEP**, we would like to have the following question and radio button listed below added to our **Reevaluation Review**.

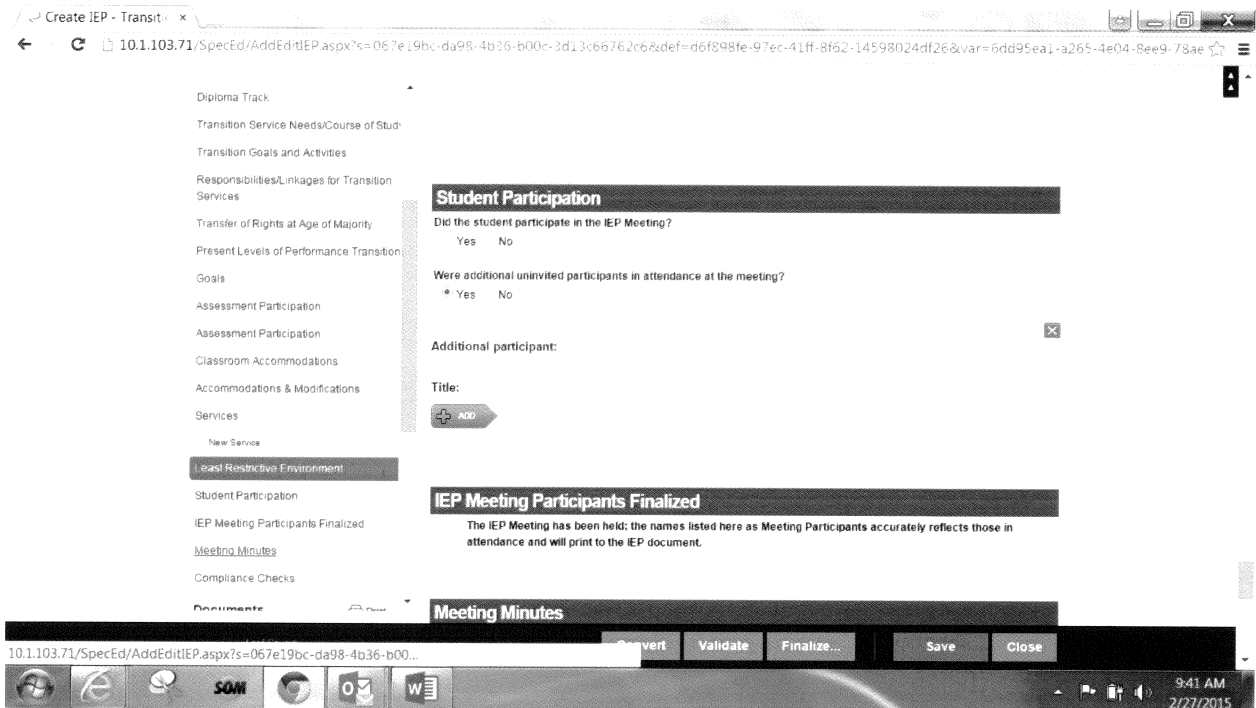
Were additional uninvited participants in attendance at the meeting?

Yes/No

Additional Participant Names

Do we also need the question about the student participating in the meeting?

Yes



Transition IEP Changes:

Change **Post-Secondary Goals** to say **Post-Secondary Goals/Services**

Change **Instruction/Training/Education** to say **Education and/or Training**

Change **Development of Employment/employment** to say **Employment and Career**

Change **Are Daily Living Skills Individual Living Skills Needed?** to **Are independent Living Skills Needed?**

The screenshot shows a web browser window with the URL `10.1.103.71/SpecEd/AddEditIEP.aspx?s=067e19bc-da98-4b36-b00c-3d13c66762c6&def=d6f698fe-97ec-41ff-8f62-14598024df26&var=5dd95ea1-a265-4e04-8ee9-78ae`. The page is titled "Create IEP - Transit" and features a sidebar menu on the left with the following items: IEP Meeting, Dates, Enrollment, IEP Team Member Excusal, Procedural Safeguards, Desired Outcomes (13+), Consideration of Special Factors, Extended School Year, Diploma Track, Transition Service Needs/Course of Study, **Transition Goals and Activities** (highlighted), Responsibilities/Linkages for Transition Services, Transfer of Rights at Age of Majority, Present Levels of Performance Transition Goals, Assessment Participation, and Classroom Accommodations. The main content area is divided into sections: "Beginning no later than the student's 16th birthday, or younger if appropriate, include a statement that identifies the needed transition services for the student in the transition services activity areas listed below. Measurable post-secondary goals based upon age appropriate transition assessment have been developed." Below this is a question: "Will the student be 16 or need transition services during the effective period of this IEP?" with radio buttons for "Yes" and "No". The "Post-Secondary Goals" section has a heading "Instruction/Training/Education" and a rich text editor. The "Development of Employment/employment" section has a heading "Development of Employment/employment" and a rich text editor. The "Are Daily Living Skills Individual Living Skills needed?" section has radio buttons for "Yes" and "No". The "Related Services" section has a heading "Related Services" and a rich text editor. At the bottom of the browser window, there is a toolbar with buttons for "Convert", "Validate", "Finalize...", "Save", and "Close". The Windows taskbar at the very bottom shows the system tray with the date and time: "10:15 AM 2/27/2015".

Right above **Related Services** add the heading **Transition Services / Activities** in the same size font as **Post-Secondary Goals/Services**

The screenshot shows a web browser window titled "Create IEP - Transit...". The address bar displays the URL: 10.1.103.71/SpecEd/AddEditIEP.aspx?s=067e19bc-da98-4b56-b00c-3d13c66762c6&def=d6f898fe-97ec-41ff-8f62-14598024df26&var=6dd95ea1-a265-4e04-8ee9-78ae. The page content is organized into several sections:

- Performance Level:** Preferred Levels of Performance: Transition
- Goals:** Assessment Participation
- Assessment Participation:** Assessment Participation
- Classroom Accommodations:** Classroom Accommodations
- Accommodations & Modifications:** Accommodations & Modifications
- Services:** Consult by ESE Teacher w/ Regular Ed Teachers/staff
- Least Restrictive Environment:** Least Restrictive Environment
- Student Participation:** Student Participation
- IEP Meeting Participants Finalized:** IEP Meeting Participants Finalized
- Meeting Minutes:** Meeting Minutes
- Compliance Checks:** Compliance Checks
- Documents:** Classroom Accommodations, Consent for Medicaid Reimbursement Transition, Florida Funding for Students with Exceptionalities
- IEP - Transition:** IEP - Transition

The main content area contains the following text and headings:

- Are Daily Living Skills/Individual Living Skills needed?** Yes No
- Related Services** (with rich text formatting icons)
- Community Experiences** (with rich text formatting icons)
- Post-School Adult Living** (with rich text formatting icons)

The bottom toolbar includes buttons for "Convert", "Validate", "Finalize...", "Save", and "Close". The system tray at the bottom right shows the time "10:45 AM" and the date "2/27/2015".

Change **Daily Living Skills/Individual Living Skills** to **Post-School Adult Living**

Change **Development of Employment /Employment** to **Employment**

Change **Instruction/Training/Education** to **Education and/or Training**

10.1.103.71/SpecEd/AddEditIEP.aspx?s=067e19bc-da98-4b36-b00c-3d13c66762c6&def=d6f898fe-97ec-41ff-8f62-14598024df26&var=6dd95ea1-a265-4e04-8ee9-78ae04b5db9a&inv=f8fd21a0-ec55...

IEP Meeting
Dates
Enrollment
IEP Team Member Excusal
Procedural Safeguards
Desired Outcomes (13+)
Consideration of Special Factors
Extended School Year
Diploma Track
Transition Service Needs/Course of Study
Transition Goals and Activities
[Responsibilities/Linkages for Transition Services](#)
Transfer of Rights at Age of Majority
Present Levels of Performance Transition
Goals
Assessment Participation
Assessment Participation
Classroom Accommodations
Accommodations & Modifications

Present Levels of Performance Transition

With which transition service activity areas will the present level information be associated?

- Community Experience
- Daily Living Skills/Individual Living Skills
- Development of Employment/Employment
- Functional/Vocational Evaluation
- Independent Living
- Instruction/Training/Education
- Related Services
- Self-Determination/Self-Advocacy

Initial or most recent evaluation results

Strengths of the student

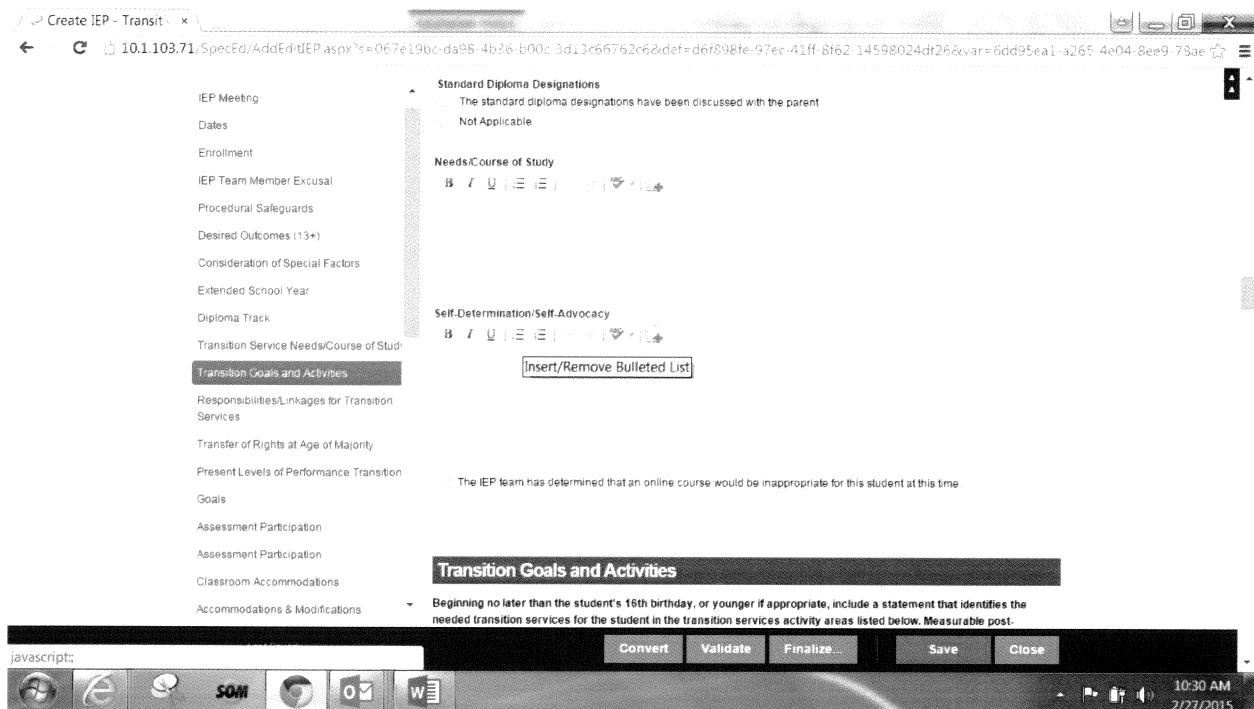
10:24 AM
2/27/2015

Underneath **Needs/Course of Study** we would like an additional Box entitled:

Additional Outcomes/Benefits

We would like the statement below to show up on the IEP screen as a reminder to the user but not print on the document.

Describe any additional outcomes and/or benefits at the time of the student's graduation that the IEP team, including the parent and the student, expects.



MISC.

Deferral Letter form: our understanding was that Enrich would be selecting the **Deferral Letter** form for all districts using Enrich. Is that correct? I'm not sure what this is referring to, there was discussion that

if the districts wanted to all use the same form then the cost would be discounted but I have not heard anything more about a deferral letter.

We have decided to not put this in Enrich if we have to pay for it.

Is it possible for the FBA and BIP to be prepopulated on a new FBA and BIP???? You can copy certain items forward. If you go to Admin, Plans and Actions, Edit the FBA, you can select can copy on the sections you want to copy forward.

Where are we with the development of the **Electronic Signature** feature on the evaluation report??? I don't have any further information on this at this time. I know development was still investigating possibilities.