



SARASOTA
County Schools

Materials Management
Purchasing Department
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May 15, 2018

MEMORANDUM

**TO: Members of the School Board
Dr. Todd Bowden, Superintendent
Mitsi Corcoran, Assistant Superintendent Chief Financial Officer**

FROM: Carol A. Lichon, CPPO, Director of Materials Management

**TITLE: APPROVAL TO INCREASE PURCHASING LIMIT FOR
MATERIALS OR SERVICES THROUGH PIGGYBACK
CONTRACTING FROM VENDORS UNDER CONTRACT WITH A
FEDERAL, STATE OR MUNICIPAL GOVERNMENT THAT
UTILIZED A COMPETITIVE PROCESS OR A COOPERATIVE
WITH A LEAD AGENCY**

The attached contracts were approved for use on August 15, 2017. This is a request to increase the approved dollar amount for the use of the attached contract.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

Requested by:

Carol A. Lichon

Fiscal Impact:

See Attachment

Recommended Motion: That the request to increase the purchasing limit for materials or services through piggyback contracting, be approved as presented.

INCREASE IN PURCHASING LIMIT FOR PURCHASE OF GOODS OR SERVICES THROUGH PIGGYBACK CONTRACTING

<u>NAME OF OTHER ENTITIES BIDS</u>	<u>AWARDED VENDORS</u>	APPROVED DOLLAR AMOUNT	REQUESTED INCREASE
U.S. COMMUNITIES ONLINE MARKETPLACE FOR PURCHASE OF PRODUCTS AND SERVICES	AMAZON.COM	APPROVED ON 8/15/17 \$150,000.00	\$300,000.00