



MEMORANDUM

TO: Members of the School Board
Lori White, Superintendent
Mitsi Corcoran, Chief Financial Officer

FROM: Carol A. Lichon, CPPO, Director of Materials Management

TITLE: APPROVAL TO AWARD RFP #17-0172 FOR EMPLOYEE ASSISTANCE PROGRAM

Proposals to provide 'Employee Assistance Program' were received from three vendors on October 4, 2016. The proposal of Humana EAP and Work-Life Services was the best proposal meeting the advertised specifications. This proposal is for a period of three years with an option to renew for two additional one-year periods. The funds for this purchase are contained in the operating budget allocated to the Human Resources Department.

Requested by:
Roy Sprinkle

“Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.”

Posting Date: 10/25/2016

Fiscal Impact:
Not to exceed
\$105,000.00
for a three-year period

Recommended Motion: That the proposal of Humana EAP and Work-Life Services, for 'Employee Assistance Program' in an amount not to exceed \$105,000.00 for a three-year period, be approved as presented.

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Tabulation for Employee Assistance Program - #17-0172

Opened October 4, 2016 at 2:00 p.m.

POINTS AWARDED FOR FEE BID		
With the lowest fee for a qualifying bidder of:	\$30,000.00	With the lowest fee for a qualifying bidder for additional work:
Proposer	Proposed Fee	Points Awarded
Cigna	\$63,000.00	9.52
Humana EAP and Work-Life Services	\$30,000.00	20.00
New Directions Behavioral Health	\$64,800.00	9.26

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	Points Awarded
Proposer	Total
Cigna	55.52
Humana EAP and Work-Life Services	92.00
New Directions Behavioral Health	61.26

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Tabulation for Employee Assistance Program

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FINAL EVALUATION						
Evaluator						
Proposer	1	2	3	Average	Overall Fee	Total
Cigna	53.00	32.00	53.00	46.00	9.52	55.52
Humana EAP and Work-Life Services	76.00	70.00	70.00	72.00	20.00	92.00
New Directions Behavioral Health	52.00	52.00	52.00	52.00	9.26	61.26

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Proposer's Name	Address	Authorized Representative	Telephone #	Fax #	E-mail Address
Cigna	11095 Viking Drive, Suite 350 Eden Prairie, MN 55344	Karen Cierzan	952-996-2000	952-996-2579	
Humana EAP and Work-Life Services	100 William Street, 10th Floor New York, NY 10038	Kristine L. Mullen	813-943-9242	855-659-7964	chenderson12@humana.com
New Directions Behavioral Health	8140 Ward Parkway, Suite 500 Kansas City, MO 64114	Griff Docking	816-994-1408	816-237-2368	gdocking@ndbh.com
Recorded by: Carol Gehrdes			Witnessed by: Renee Hayes		