



---

**MEMORANDUM**

**TO: Members of the School Board  
Dr. Todd Bowden, Superintendent  
Mitsi Corcoran, Assistant Superintendent Chief Financial Officer**

**FROM: Carol A. Lichon, CPPO, Director of Materials Management**

**TITLE: APPROVAL TO PURCHASE MATERIALS OR SERVICES (PER  
ATTACHED LIST) THAT ARE EXEMPT FROM THE BIDDING  
PROCESS**

Pursuant to State Board Rules 6A-1.012, 11b Purchasing Policies, the requirement for requesting competitive solicitations for commodities or contractual services from three or more sources is hereby waived as authorized by Section 1010.04(4)(a), F.S., for the purchase by district school boards of educational services and any type of copyrighted materials where such materials are purchased directly from the producer or publisher, the owner of the copyright, an exclusive agent within the state, a governmental agency or a recognized educational institution.

The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

**Requested by:**

Carol A. Lichon

**Financial Impact**

\$149,445.00

**Recommended Motion:** That the attached list of vendors for the anticipated purchase of materials and services exempt from the bidding process, be approved as presented.

PURCHASE OF MATERIALS OR SERVICES THAT ARE EXEMPT FROM THE BIDDING PROCESS

<u>DEPARTMENT</u>	<u>VENDOR</u>	<u>PURPOSE</u>	<u>NOT TO EXCEED AMOUNT</u>
Pupil Support Services	TeachTown, Inc.	Renewal of software licensing for a three-year period for use in connection with training and intervention programs in the field of autism.	\$ 149,445.00