



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

MATERIALS MANAGEMENT DEPARTMENT

101 OLD VENICE ROAD

OSPREY, FLORIDA 34229

TELEPHONE (941) 486-2183 • FAX (941) 486-2188

MEMORANDUM

TO: Members of the School Board
Lori White, Superintendent
Mitsi Corcoran, Chief Financial Officer

FROM: Pat Black, CPPB, Director of Materials Management

**TITLE: APPROVAL TO AWARD BID #9025 FOR COMMERCIAL KITCHEN
REFRIGERATION MAINTENANCE AND INSTALLATION SERVICES**

Bids to provide 'Commercial Kitchen Refrigeration Maintenance and Installation Services' were received from three vendors on September 4, 2008. The bid of Linc Service was the best low bid meeting the advertised specifications. The bid of Air Mechanical & Service Corporation was non-responsive to the requirement for refrigeration as their primary business and the bid of TennX, LLC, was non-responsive to the requirement for 5 years of verifiable refrigeration business history. This bid is for a period of one year with the option to renew for two additional one-year periods. The funds for these services are contained in the capital budget allocated to the Facilities Services Department.

Requested by:
Jody Dumas

"Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Posting Date: 09-30-08

Fiscal Impact:

Not to exceed
\$150,000.00

Funding:

1180 Capital

Recommended Motion: That the bid of Linc Service to provide 'Commercial Kitchen Refrigeration Maintenance and Installation Services' in an amount not to exceed \$150,000.00, be approved for award and purchase.

(over)

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Bid Tabulation: Commercial Kitchen Refrigeration Maintenance and Installation Services - Bid #9025

Bid Opening: September 4, 2008 - 2:00 p.m.

		Air Mechanical & Service Corp.	Linc Service	TennX, LLC
HOURLY RATES				
1.	Journeyman standard working hours (Monday through Friday 7:00 A.M. through 5:00 P.M.); hourly rate.	\$60.00	\$80.00	\$65.00
2.	Journeyman, non-standard working hours (Monday through Friday prior to 7:00 A.M. and after 5:00 P.M., and Saturday and Sunday); hourly rate.	\$85.00	\$120.00	\$97.50
3.	Helper, standard working hours (Monday through Friday 7:00 A.M. through 5:00 P.M.); hourly rate.	\$46.00	\$70.00	\$32.50
4.	Helper, non-standard working hours (Monday through Friday prior to 7:00 A.M. and after 5:00 P.M., and Saturday and Sunday); hourly rate.	\$65.00	\$105.00	\$48.75
MATERIALS: PERCENTAGE MARK-UP				
5.	<p>Materials shall be billed at net cost.</p> <p>Include a percentage allowed for overhead and profit. (Indicate this percentage in the space to the right). (No mark-up of sales tax allowed).</p> <p>A copy of the itemized materials invoice from the supplier must be included with all billings to the SBSC for materials in order to verify markup.</p>	20%	40%	<p>90% for \$0.00 to \$24.99</p> <p>50% for \$25.00 to \$100.00</p> <p>30% over \$101.00</p>

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SUBCONTRACTED SERVICES: PERCENTAGE MARK-UP			
<p>6. On occasion, subcontracted services may be necessary. This category is to be used only with prior written approval from the Facilities Services representative. Subcontracted services for maintenance, repairs, installations, and emergency services for commercial kitchen refrigeration services to be billed at net cost.</p> <p>Include a percentage allowed for overhead and profit. A MAXIMUM OF 15% MARK-UP of subcontracted services will be allowed. (Indicate this percentage in the space to the right). (No mark-up of sales tax allowed).</p> <p>A copy of the itemized subcontracted services invoice from the Subcontractor must be included with all billings to the SBSC.</p>	5%	5%	10%
Contact Name:	Mike Martin	Dan Klein	Vicki L. Tenn
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	Recorded by: Eileen Forrester		
	Witnessed by: Carol A. Lichon		