



THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

MATERIALS MANAGEMENT DEPARTMENT

101 OLD VENICE ROAD

OSPREY, FLORIDA 34229

TELEPHONE (941) 486-2183 • FAX (941) 486-2188

MEMORANDUM

**TO: Members of the School Board
Lori White, Superintendent
Mitsi Corcoran, Chief Financial Officer**

FROM: Pat Black, CPPB, Director of Materials Management

TITLE: APPROVAL TO AWARD BID #9024 FOR METAL FABRICATION

Bids to provide 'Metal Fabrication' were received from two vendors on August 27, 2008. The bid of Innovative Fabricators of Florida, Inc., was the best low bid meeting the advertised specifications. This bid is for a period of one year with the option to renew for two additional one-year periods. The funds for these services are contained in the capital budget allocated to the Facilities Services Department.

Requested by:
Jody Dumas

"Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Posting Date: 09/30/08

Fiscal Impact:

Not to exceed
\$80,000.00

Funding:

1180 Capital

Recommended Motion: That the bid of Innovative Fabricators of Florida, Inc., to provide 'Metal Fabrication' in an amount not to exceed \$80,000.00, be approved for award and purchase.

(over)

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Bid Tabulation: Metal Fabrication - Bid #9024

Bid Opening: August 27, 2008 - 3:00 p.m.

		Apollo Construction & Engineering Services, Inc.	Innovative Fabricators of Florida, Inc.
HOURLY RATES			
1.	SHOP RATE: Standard hourly rate: 7:00 a.m. through 5:00 p.m., Monday through Friday.	\$87.94	\$50.00
2.	SHOP RATE: Non-standard hourly rate: Non-standard hours - prior to 7:00 a.m. and after 5:00 p.m. Monday through Friday, and Saturdays and Sundays.	\$121.14	\$75.00
3.	FIELD RATE: Standard hourly rate: 7:00 a.m. through 5:00 p.m., Monday through Friday.	\$81.11	\$55.00
4.	FIELD RATE: Non-standard hourly rate: Non-standard hours - prior to 7:00 a.m. and after 5:00 p.m. Monday through Friday, and Saturdays and Sundays.	\$110.95	\$82.50
MATERIALS: PERCENTAGE MARK-UP			
5.	Materials shall be billed at net cost. Include a percentage allowed for overhead and profit. A MAXIMUM OF 15% MARK-UP of materials will be allowed. (Indicate this percentage in the space to the right). (No mark-up of sales tax allowed). A copy of the itemized materials invoice from the supplier must be included with all billings to the SBSC for materials in order to verify markup.	15%	15%
SPECIAL EQUIPMENT: PERCENTAGE MARK-UP			
6.	This category is for special rental equipment that is used on occasion, not in the regular course of metal fabrication services. This category is to be used only with prior written approval from the Facilities Services representative. Rental is for active use of equipment. Payment for inactive use will not be allowed. Rental shall be billed at net cost. Include a percentage allowed for overhead and profit. A MAXIMUM OF 15% MARK-UP of cost of rental equipment will be allowed. (Indicate this percentage in the space to the right). (No mark-up of sales tax allowed). A copy of the rental invoice from the supplier must be included with all billings to the SBSC for rentals.	15%	15%

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SUBCONTRACTED SERVICES: PERCENTAGE MARK-UP		
<p>7. On occasion, subcontracted services may be necessary. This category is to be used only with prior written approval from the Facilities Services representative. Subcontracted services for repairs, installations, and emergency services for metal fabrication services to be billed at net cost.</p> <p>Include a percentage allowed for overhead and profit. A MAXIMUM OF 15% MARK-UP of subcontracted services will be allowed. (Indicate this percentage in the space to the right). (No mark-up of sales tax allowed).</p> <p>A copy of the itemized subcontracted services invoice from the Subcontractor must be included with all billings to the SBSC for subcontracted services.</p>	15%	15%
Notes		
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Federal I.D. #:	59-2811166	010755169
E-Mail:	tkamprath@apollo-construction.com	info@innovativefabricators.com
Recorded by: Eileen Forrester	Witnessed by: Carol A. Lichon	