

Data Sharing Agreement

FSA Goal Tracker Report Pilot 2018-19

Achieve3000, Inc. and Sarasota County Public Schools

Project Description

This project (“FSA Goal Tracker Report Pilot”) which began during the 2017-18 school year is for Achieve3000, Inc. to collaborate with Sarasota County Public Schools to develop and refine a report that can be used to set goals for students related to their past and future performance on the annual Florida State Assessment English Language Arts (FSA ELA) test. The project will use students’ Lexile measures from Achieve3000’s system to set goals for future FSA ELA performance.

In a previous study with MetaMetrics, developer of the Lexile Framework (Sanford, 2017), Achieve3000 Lexile scores were linked to FSA ELA scale scores using linear equating, and as such FSA ELA achievement levels can now be expressed as a range of Lexile measures. For the purposes of this project, Achieve3000 will continue to consult with MetaMetrics as part of the process.

Sarasota County Public Schools has asked Achieve3000 for support in setting Lexile goals for students to more closely monitor their progress towards the five FSA Achievement Levels as well as towards FSA learning gains. There are 5 FSA Achievement Levels ranging from Level 1 to Level 5. Additionally, there are subcategories within Level 1 (Low, Middle, High) and Level 2 (Low, High). The Florida Department of Education developed four methods by which a student can demonstrate a learning gain¹:

1. Improve one or more achievement levels from one year to the next (e.g., move from Level 1 to Level 2; Level 2 to Level 4, etc.).
2. For students who scored below Level 3 in the prior year, they must improve from one subcategory to a higher subcategory within the Level (e.g., move from Level 1 Low to Level 1 Middle).
3. For students who maintain a Level 3 or maintain a Level 4 from one year to the next, they must have an increased scale score.
4. Maintain a Level 5.

Analysis and Reporting

Data required to inform the FSA Goal Tracker Report can be transferred to Achieve3000 using a secure file sharing service, SFTP, or any other method required by the district. All data received from the Sarasota County Public Schools will be stored on a secure Achieve3000 server and accessible only to employees with direct involvement in this project. The data from the school/district will be matched to Achieve3000’s usage records using student IDs or student names (provided by the school/district during the rostering process). Data may be shared with an external contractor who is under contract with Achieve3000 to protect the confidentiality of shared information and meet all standards of confidentiality described in this Agreement. Data may also be used to inform validation analyses to enhance future iterations of the FSA Goal Tracker Report.

¹ Retrieved from: <http://www.fldoe.org/core/fileparse.php/18534/urlt/SchoolGradesCalcGuide18.pdf>

District Requirements

In order to develop this report in the 2018-2019 school year, Achieve3000 will use Sarasota County Public Schools spring 2018 FSA ELA scale score and achievement level data and match it using unique student identifiers to the 2018-2019 Achieve3000 Lexile data.

Sarasota County Public Schools will send the following data for students enrolled in Achieve3000 during the 2018-2019 school year:

- Unique Student Identifier (must be able to connect FSA ELA data to Achieve3000 data) – *already provided*
- District Name – *already provided*
- School Name (during 2018-2019 School Year) – *already provided*
- Grade Level (during 2017-2018 School Year) – *already provided*
- Grade Level (during 2018-2019 School Year) – *already provided*
- Course ID (during 2018-2019 School Year) – *already provided*
- Demographic Data 2017-18 School Year (i.e., SPED status, ELL status, race/ethnicity)
- Demographic Data 2018-19 School Year (i.e., SPED status, ELL status, race/ethnicity)
- FSA ELA Scale Score (spring 2018) – *already provided*
- FSA ELA Performance Level (spring 2018) – *already provided*
- FSA ELA Test Grade Level (spring 2018) – *already provided*
- FSA ELA Test Date DD/MM/YYYY (spring 2018) – *New Element*
- FSA ELA Scale Score (spring 2019) – *when available*
- FSA ELA Performance Level (spring 2019) – *when available*
- FSA ELA Test Grade Level (spring 2019) – *when available*
- FSA ELA Test Date DD/MM/YYYY (spring 2018) – *New Element*

In addition, Achieve3000 will utilize the data provided from Sarasota Public Schools as part of the 2017-2018 Goal Tracker.

Limitations:

The purpose of this pilot is to learn more about how the FSA Goal Tracker Report functions in a real-world environment using ongoing data to inform and refine student goals and tracking towards those goals. There are several limitations that must be acknowledged:

- Measurement error exists in all measures, including the FSA ELA test and the Achieve3000 Lexile.
- The FL Goal Tracker Report will provide default goals, which may or may not be appropriate for every student; educator judgment must be used when interpreting student data and in ascertaining appropriate goals.
- It is known that students perform differently on different tests due to environmental factors, and this should be taken into account when evaluating the relationship between students' FSA ELA and Achieve3000 Lexile scores.
- For the reasons listed above, there is no guarantee that a student who meets the Lexile target specified in the report will actually achieve an FSA learning gain.

Confidentiality and Data Security

All information collected by Achieve3000 for this project will be kept strictly confidential, consistent with the terms of our agreement with Sarasota County Public Schools. Data received from Sarasota County Public Schools will only be used for aforementioned analyses. Three years after receiving the data, or at such earlier period as Sarasota County Public Schools requires by written notice, Achieve3000 will purge it from all storage media.

Florida Public Records Law

Achieve 3000 shall comply with Florida's Public Records Law including:

- a) keeping and maintaining public records that ordinarily and necessarily would be required by the District in order to perform the service;
- b) providing the public with access to public records on the same terms and conditions that the District would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law;
- c) ensuring that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law; and
- d) meeting all requirements for retaining public records and transfer, at no cost, to the District all public records in possession of Achieve 3000 upon termination of the Agreement and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with the information technology systems of the District.



Signatures

To accept the terms in this Data Sharing Agreement, please sign and date below. Thank you! We look forward to working with your district on this important study.

On behalf of Achieve3000, Inc.:

August 31, 2018

Mike Vantusko
Chief Financial Officer, Achieve3000, Inc.

Date

On behalf of Sarasota County Public Schools:

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Return signed document via email to Kristi Romuald (Kristi.Romuald@Achieve3000.com) and Julia Febiger (Julia.Febiger@achieve3000.com).