

**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**  
**Landings Administrative Complex**  
**1980 Landings Blvd.**  
**3:00 p.m.**

**September 18, 2018 Board Meeting**

**Call to Order** (Chair - 3:00 p.m.)

**Flag Salute**                      Riverview High School Color Guard  
                                                 Under the direction of: Retired Sergeant Major Roger Mitchell  
  
                                                 Student Representative: Adrianna Patacsil – Riverview High School

**Special Presentations/Moments of Pride**

1. WHITE GLOVE AWARDS

**Description**

White Glove Awards presented by Jeff Maulsby, Jody Dumas and Lou Stoecklin.

**Recommendation**

N/A

**Minutes:**

Jody Dumas explained the White Glove Award...it is an extensive inspection program at the end of every summer cycle; a deep cleaning inspection at every site to rate the performance of the custodial crews over the summer.

Jody Dumas announced the schools honored with an Honorable Mention, White Glove Award and Platinum White Glove Award. Awards were distributed, and a photo taken of each winner.

**Superintendent's Report**

2. SUPERINTENDENT'S REPORT

**Description**

N/A

**Recommendation**

N/A

**Minutes:**

Office on duty - Michael Halpin

The Superintendent reviewed and discussed the proposed Legislative Budget Request for the 2019-2020 year:

- Requesting an additional \$100 million to the safe school program allocation;
- Transportation increase of \$75 million;
- Base Student Allocation increase of \$118.75 increase;
- Mental Health Assistance Allocation increase of \$10 million; and
- Local interest - Request continuation of PECO funds to fund charter school capital needs; a \$10 million increase

### **Hearing of Citizens**

#### 3. HEARING OF CITIZENS

**Description**

N/A

**Recommendation**

N/A

**Minutes:**

Sue Maloney - Sandy Hook Program

### **Approval of Corrections to Consent Agenda**

#### 4. APPROVAL OF CORRECTIONS TO CONSENT AGENDA

**Description**

N/A

**Recommendation**

That the Board approves the corrections to the Consent Agenda.

**Minutes:**

Attachments were added to the following items after the agenda was made available to the public:

Item #6 - Approval of Minutes....Minutes from September 11th Budget Meeting

Item #7 - Approval of Instructional/Classified Personnel Report....Addendum #1

### **Approval of Consent Agenda**

#### 5. APPROVAL OF AMENDED CONSENT AGENDA

**Description**

N/A

**Recommendation**

That the Board approves the Consent Agenda, consisting of items as a whole with action recorded as if it had been taken severally.

**Minutes:**

**Motions:**

That the Board approves the amended Consent Agenda, consisting of items as a whole with action recorded as if it had been taken severally. - PASS

**Vote Results**

Motion: Jane Goodwin

Second: Caroline Zucker

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

Motion passes: 5:0

**Consent Agenda**

**APPROVAL OF MINUTES**

6. APPROVAL OF MINUTES

**Description**

N/A

**Recommendation**

N/A

Attachment: [090418 Board Meeting Minutes.pdf](#)

Attachment: [090418 Legislative Update Session Minutes.pdf](#)

Attachment: [090418 Policy Review Work Session Minutes.pdf](#)

Attachment: [091118 Public Hearing to Adopt Final Millage and Budget Minutes.pdf](#)

## **APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT**

### **7. APPROVAL OF INSTRUCTIONAL/CLASSIFIED PERSONNEL REPORT**

#### **Description**

N/A

#### **Recommendation**

That the Instructional/Classified Personnel Report be approved.

Attachment: [09-18-18 board.pdf](#)

Attachment: [09-18-18 addendum 1.pdf](#)

## **RATIFICATION OF REASSIGNMENT OF STUDENTS TO SCHOOLS**

### **8. RATIFICATION OF REASSIGNMENT OF STUDENTS TO SCHOOLS**

#### **Description**

Reassignment of students to schools within the county have been approved by the Reassignment Review Committee in accordance with policies with the School Board. They are presented for formal ratification.

#### **Recommendation**

That the reassignment of students to schools be ratified as presented.

Attachment: [9.18.18 Reassignments for Board Agenda \(002\).pdf](#) (Confidential Item)

## **GENERAL ITEMS**

### **9. APPROVAL OF CALENDAR YEAR 2019 EMPLOYEE GROUP BENEFIT INSURANCE RATES AND FEES**

#### **Description**

The 2019 Employee Group benefit insurance rates and fees will change for calendar year 2019 as outlined in the memorandum attached.

#### **Recommendation**

That the employee benefit rates and fees for 2019 calendar year be approved by the Board as presented.

Attachment: [Benefit Renewal Agenda 2019 with attachments.pdf](#)

## **AGREEMENTS/CONTRACTS**

### **10. APPROVAL OF AGREEMENT FOR MEAL SERVICE BETWEEN CHILDREN FIRST, INC AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

#### **Description**

The Sarasota County Schools Food and Nutrition Services will have breakfast and lunch meals available to the children enrolled in the Head Start Program for the 2018-19 school year.

**Recommendation**

That the School Board of Sarasota County, Florida, approve the agreement for meal service with Children First, Inc. as presented.

Attachment: [Children First Meals 18-19.pdf](#)

**11. APPROVAL OF AGREEMENT FOR AFTER SCHOOL SNACK PROGRAM AT SUNCOAST SCHOOL FOR INNOVATIVE STUDIES, ELEMENTARY AND MIDDLE**

**Description**

The Sarasota County Schools Food and Nutrition Services shall make snacks available for the students enrolled in the after school program at Suncoast School for Innovative Studies, elementary and middle, for the 2018-19 school year.

**Recommendation**

That the School Board of Sarasota County, Florida approve the agreement for the after school snack program at SSIS, elementary and middle, as presented.

Attachment: [after school snacks-SSIS 18-19.pdf](#)

Attachment: [after school snacks-SSIS Middle 18-19.pdf](#)

**12. APPROVAL OF AGREEMENT FOR AFTER SCHOOL SNACK PROGRAM BETWEEN SARASOTA YMCA AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

**Description**

The Sarasota County Schools Food and Nutrition Services will provide snacks for the YMCA after school snack program as detailed in the agreement, at the designated locations.

**Recommendation**

That the School Board of Sarasota County, Florida, approve the agreement for the after school snack program with the Sarasota YMCA as presented.

Attachment: [after school snacks YMCA NoCo 18-19.pdf](#)

**13. APPROVAL OF AGREEMENT BETWEEN THE STATE COLLEGE OF FLORIDA, MANATEE-SARASOTA AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

**Description**

The purpose of this agreement is to provide a comprehensive learning experience for participating students enrolled in the various College's Health Professions programs (Nursing, Occupational Therapy Assistant, Physical Therapy Assistant).

**Recommendation**

That this Agreement between the State College of Florida, Manatee-Sarasota and the School Board of Sarasota County, Florida, be approved as presented.

Attachment: [SCF health care students 2018-21 final.pdf](#)

**14. APPROVAL OF THE LICENSE PURCHASE WITH B.E. PUBLISHING FOR THE LEARN-BY-DOING MOS 2016 STUDENT eTEXT ACCESS CODES, ONLINE INSTRUCTOR LICENSE AND TEACHER DESK COPY**

**Description**

The Learn-by-Doing MOS 2016 Student eText Access Codes purchase with B.E. Publishing will

be a supplemental instructional tool for grades 8-12 Digital Information Technology, through the 2020-2021 school year. In addition to the access codes, the License purchase includes free teacher resources; 22 online instructor license valid for 3 years and 22 print teacher desk copies and Professional Development and Training onsite.

**Recommendation**

That the quote proposal from B.E. Publishing be approved for award and purchase to be made over a three-year period of equal payments.

Attachment: [BE Publishing Learn-by-Doing.pdf](#)

**15. APPROVAL OF THE AMENDMENT TO THE AGREEMENT BETWEEN EMBRY-RIDDLE AERONAUTICAL UNIVERSITY (ERAU) AND THE SCHOOL BOARD OF SARASOTA COUNTY, FL**

**Description**

This agreement with ERAU allows a select group of students who are interested in Engineering and meet the specified criteria at Sarasota High School to participate in a Dual Enrollment program.

**Recommendation**

That the agreement between Embry-Riddle Aeronautical University (ERAU) and the School Board of Sarasota County, FL be approved.

Attachment: [ERAU Amendment 18-19.pdf](#)

**MATERIALS MANAGEMENT**

**16. APPROVAL TO PURCHASE MATERIALS OR SERVICES (PER ATTACHED LIST) THAT ARE EXEMPT FROM THE BIDDING PROCESS**

**Description**

Pursuant to State Board Rules 6A-1.012, 11b Purchasing Policies, the requirement for requesting competitive solicitations for commodities or contractual services from three or more sources is hereby waived as authorized by Section 1010.04(4)(a), F.S., for the purchase by district school boards of information technology as defined in Section 282.0041(11), F.S.

**Recommendation**

That the attached list of vendors for the anticipated purchase of materials and services exempt from the bidding process, be approved as presented.

Attachment: [Agd - FY19 Exempt 9.18 REC.pdf](#)

**17. APPROVAL TO PURCHASE MATERIALS OR SERVICES (PER ATTACHED LIST) THROUGH PIGGYBACK CONTRACTING FROM VENDORS UNDER CONTRACT WITH A FEDERAL, STATE OR MUNICIPAL GOVERNMENT THAT UTILIZED A COMPETITIVE PROCESS OR A COOPERATIVE WITH A LEAD AGENCY**

**Description**

Piggybacking is the post-award use of a contractual document or process that allows an entity that was not contemplated in the original procurement to purchase the same supplies, equipment or services through that original document or process. The School Board of Sarasota County Policy 7.70 Purchasing and Bidding allows for this process subject to the

provisions of the law. The Purchasing Department has researched and reviewed the competitive solicitations that are available for these purchases and has determined that the use of the attached contracts for the purpose cited presents the best value and/or is in the best interest of the School Board. The funds for these purchases are contained in the budgets allocated to the appropriate departments and schools.

**Recommendation**

That the attached list of contracts for the anticipated purchase of materials and services, using the piggyback contracting process, be approved as presented.

Attachment: [Agd - FY19 Piggyback 9.18 REC.pdf](#)

**18. APPROVAL TO AWARD BID #19-0347 FOR LAWN EQUIPMENT PARTS AND REPAIR SERVICE**

**Description**

Bids to provide 'Lawn Equipment Parts and Repair Service' were received from three vendors on August 22, 2018. The bids of Everglades Equipment Group and Mowers, Inc., were the best low bids meeting the advertised specifications. This bid is for a period of one year with option to renew for two additional one-year periods. The funds for these purchases are contained in the budget allocated to the Facilities Services Department.

**Recommendation**

That the bid of Everglades Equipment Group and Mowers, Inc., to provide 'Lawn Equipment Parts and Repair Service' in an amount not to exceed \$75,000.00, be approved as presented.

Attachment: [LawnEquipBid#19-0347 REC.pdf](#)

**CONSTRUCTION**

**19. APPROVAL OF ENGINEER'S CONTRACT FOR THE NORTH PORT HIGH SCHOOL HVAC CHILLER REPLACEMENT PROJECT**

**Description**

The project's scope of work shall include but not be limited to mechanical and electrical engineering services to re-size and replace the existing air-cooled chillers, associated pumps, variable frequency drives, add and re-furbish ice storage tanks. On August 27, 2018, the Director of Construction Services and a member of the Professional Services Selection Committee (PSSC) met with a representative of Engineering Matrix, Inc., and successfully negotiated a contract for the North Port High School HVAC Chiller Replacement project. The amount of the contract is \$189,271.00. The contract documents have been approved by the School Board attorney and are available attached for review and at the Construction Services Department. The construction budget is approximately \$3,500,000.00. Funds for this project are available in the capital budget account.

**Recommendation**

That the contract with Engineering Matrix, Inc., for mechanical and electrical engineering services of the North Port High School HVAC Chiller Replacement project be approved as presented.

Attachment: [EngMatrix Contract 2.pdf](#)

20. ACCEPTANCE OF CONSTRUCTION SERVICES' PROJECT COMPLETION AND APPROVAL OF SUBSTANTIAL COMPLETION AND FINAL PAYMENT TO CONTRACTOR FOR THE PINE VIEW HVAC AND RENOVATION PROJECT FOR THE MOBILIZATION CONTRACT

**Description**

This contract was written to procure long lead items and get the project initially set up. This was also due to the multiple years of funding for the project, encumbering funds as they became available. All work has been completed, final close out documents will be received when the main Construction Contract is complete. The final project costs have been internally audited and are enclosed in the Substantial Completion and Final Contractor's Application for Payment Signed 08-13-18. The Director of Construction Services has determined that the project is complete in accordance with state statutes.

**Recommendation**

That the project be accepted as complete and the substantial completion and final payment to contractor be approved as presented.

Attachment: [PV\\_21504362-15-FINAL.pdf](#)

**New Business**

21. APPROVAL TO MOVE THE DECEMBER 11, 2018 SCHOOL BOARD MEETING AND WORK SESSION TO DECEMBER 10, 2018

**Description**

That the School Board Meeting and Work Session scheduled for Tuesday, December 11, 2018 be moved to Monday, December 10, 2018 and convene in the Venice City Hall Chambers.

**Recommendation**

That the School Board of Sarasota County approve the School Board Meeting and Work Session rescheduled date of December 10, 2018 as presented.

**Minutes:**

**Motions:**

That the School Board of Sarasota County approve the School Board Meeting and Work Session rescheduled date of December 10, 2018 as presented. - PASS

**Vote Results**

Motion: Caroline Zucker

Second: Shirley Brown

The Board Meeting is rescheduled from December 11, 2018 to December 10, 2018 and will be held at the Venice City Hall Chambers to discuss the Venice HS Wing and VPAC.

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

Motion passes: 5:0

## 22. APPROVAL TO ADVERTISE CHANGES TO ALL OF THE POLICIES IN CHAPTER 7

### **Description**

This year the Board agreed to conduct a comprehensive review of all of its policies. That review was focused on ensuring policies remained consistent with the statute and gave staff an opportunity to ensure policies and procedures were congruent. The process included both a legal and content review by the Board's counsel and a staff review of policy content. Once these reviews were complete, a team of an Assistant Superintendent and one Board Member reviewed all of the changes prior to a noticed work session. That team then presented changes to the remainder of the Board in a work session. In the case of Chapter 7 policies, the work session was conducted on September 4, 2018. All of the policies in Chapter 7 have been vetted through this process and are ready for advertisement.

### **Recommendation**

That the Board approve the advertisement of changes to all of the policies in Chapter 7 of their policy library, as presented.

Attachment: [7.10-7.35.pdf](#)

Attachment: [7.36-7.80.pdf](#)

### **Minutes:**

#### **Motions:**

That the Board approve the advertisement of changes to all of the policies in Chapter 7 of their policy library, as presented. - PASS

#### **Vote Results**

Motion: Caroline Zucker

Second: Jane Goodwin

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye

Caroline Zucker

- Aye

Motion passes: 5:0

23. APPROVAL OF AGREEMENT BETWEEN SANDY HOOK PROMISE FOUNDATION AND THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

**Description**

Sandy Hook Promise will partner with our District to bring no-cost prevention programs, "Say Something" and "Safety Assessment & Intervention" to approximately 16 District Middle and High Schools.

**Recommendation**

That the agreement between Sandy Hook Promise Foundation and The School Board of Sarasota County, Florida, be approved as presented.

Attachment: [Sandy Hook Promise Foundation MOA 2018-19 \(1\).pdf](#)

**Minutes:**

**Motions:**

That the agreement between Sandy Hook Promise Foundation and The School Board of Sarasota County, Florida, be approved as presented. - PASS

Sonia Figaredo-Alberts, Executive Director of Pupil Support Services spoke regarding the Sandy Hook Promise Program with the district and introduced Evelyn Bailey from the Sandy Hook Promise Foundation. Discussion ensued.

**Vote Results**

Motion: Jane Goodwin

Second: Shirley Brown

Shirley Brown	- Aye
Jane Goodwin	- Aye
Eric Robinson	- Aye
Bridget Ziegler	- Aye
Caroline Zucker	- Aye

Motion passes: 5:0

## **Announcements/Comments**

### 24. ANNOUNCEMENTS/COMMENTS

#### **Description**

N/A

#### **Recommendation**

N/A

#### **Minutes:**

Jane Goodwin mentioned the evening's event: Acceleration Academy

The Chair announced the following meetings:

Litigation Meeting - October 2, 2018 at 3:00 p.m.

Board Policy Review Work Session - October 2, 2018 at 4:00 pm.

Regular Board Meeting - October 2, 2018 at 6:30 p.m.

## **Adjournment**

### 25. ADJOURNMENT

#### **Description**

N/A

#### **Recommendation**

N/A

#### **Minutes:**

The Chair adjourned the Regular Board Meeting at 3:53 p.m.

We certify that the foregoing minutes are a true account of the Regular Board meeting held on September 18, 2018 and approved at the Regular Board meeting on October 2, 2018.

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Todd Bowden  
Secretary

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Bridget Ziegler  
Chair