



**THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA**

MATERIALS MANAGEMENT DEPARTMENT

101 OLD VENICE ROAD

OSPREY, FLORIDA 34229

TELEPHONE (941) 486-2183 • FAX (941) 486-2188

**MEMORANDUM**

**TO: Members of the School Board**  
**Lori White, Superintendent**  
**Mitsi Corcoran, Chief Financial Officer**

**FROM: Pat Black, CPPB, Director of Materials Management**

**TITLE: APPROVAL TO AWARD BID #9069 FOR HVAC TRANE FACTORY**  
**CHILLER SERVICE AND OEM PARTS**

Bids to provide 'HVAC Trane Factory Chiller Service and OEM Parts' were received from two vendors on October 2, 2008. The bid of Tampa Bay System Sales, Inc. dba Tampa Bay Trane was the best low bid meeting the advertised specifications. The bid of Hill York Service Corporation was non-responsive to the requirement to provide a corporate letter from Trane indicating that they are an authorized agent of and marketer of commercial/industrial HVAC products and services for the manufacturer. This bid is for a period of one year with the option to renew for two additional one-year periods. The funds for these purchases are contained in the capital budget allocated to the Facilities Services Department.

**Requested by:**  
Jody Dumas

"Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Posting Date: 10-14-08

**Fiscal Impact:**

Not to exceed  
\$500,000.00

**Funding:**

1180 Capital

**Recommended Motion:** That the bid of Tampa Bay System Sales, Inc., dba Tampa Bay Trane, to provide 'HVAC Trane Factory Chiller Service and OEM Parts' in an amount not to exceed \$500,000.00, be approved for award and purchase.

(over)

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Bid Tabulation: HVAC Trane Factory Chiller Services and OEM Parts - Bid #9069

Opened: October 2, 2008 - 2:00 PM

		Hill York					Tampa Bay System Sales, Inc. dba Tampa Bay Trane				
<b>HOURLY LABOR RATES</b>											
<b>Standard Working Hours</b>		Centrifugal	Recipro	Screw	Controls	Scroll	Centrifugal	Recipro	Screw	Controls	Scroll
1.	Journeyman standard working hours (Monday through Friday 7:00 A.M. through 5:00 P.M.); hourly rate.	\$85.00	\$85.00	\$85.00	\$85.00	\$85.00	<b>\$90.00</b>	<b>\$90.00</b>	<b>\$90.00</b>	<b>\$90.00</b>	<b>\$90.00</b>
2.	Helper, standard working hours (Monday through Friday 7:00 A.M. through 5:00 P.M.); hourly rate.	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	<b>\$78.00</b>	<b>\$78.00</b>	<b>\$78.00</b>	<b>\$78.00</b>	<b>\$78.00</b>
<b>Non-Standard Working Hours</b>											
3.	Journeyman, non-standard working hours (Monday through Friday prior to 7:00 A.M. and after 5:00 P.M., and Saturday and Sunday); hourly rate.	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	<b>\$135.00</b>	<b>\$135.00</b>	<b>\$135.00</b>	<b>\$135.00</b>	<b>\$135.00</b>
4.	Helper, non-standard working hours (Monday through Friday prior to 7:00 A.M. and after 5:00 P.M., and Saturday and Sunday); hourly rate.	\$95.00	\$95.00	\$95.00	\$95.00	\$95.00	<b>\$117.00</b>	<b>\$117.00</b>	<b>\$117.00</b>	<b>\$117.00</b>	<b>\$117.00</b>
<b>MATERIALS: PERCENTAGE MARK-UP</b>							<b>\$1 - \$5000</b>	<b>\$5001-\$10000</b>	<b>\$10000+</b>		
5.	Materials shall be billed at net cost. Include a percentage allowed for overhead and profit. (Indicate this percentage in the space to the right). (No mark-up of sales tax allowed).  A copy of the itemized materials invoice from the supplier must be included with all billings to the SBSC for materials in order to verify markup.	25%					<b>50%</b>	<b>45%</b>	<b>40%</b>		

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	Hill York	<b>Tampa Bay System Sales, Inc. dba Tampa Bay Trane</b>
<b>SUBCONTRACTED SERVICES: PERCENTAGE MARK-UP</b>		
6. Include a percentage allowed for overhead and profit. A <b>MAXIMUM OF 15% MARK-UP</b> of subcontracted services will be allowed. (Indicate this percentage in the space to the right). (No mark-up of sales tax allowed).  A copy of the itemized subcontracted services invoice from the Subcontractor must be included with all billings to the SBSC.	15%	15%
<b>QUESTIONNAIRE</b>	<b>Indicate Yes or No</b>	<b>Indicate Yes or No</b>
Indicate if the bidding company is an authorized agent or manufacturer, or marketer of commercial/industrial HVAC products and services for the Trane.	No*	Yes
Indicate if the bidding company is authorized to administer respective manufacturer's warranty for both parts and labor.	Yes	Yes
Indicate if the bidding company stocks genuine Trane OEM replacement parts.	Yes	Yes
Contact Name:	James Saffa	Jay Allison
Address:	501 A Interstate Court	902 N. Himes Avenue
City, State, Zip:	Sarasota, FL 34240	Tampa, FL 33609
Telephone:	941-379-4535	813-877-8251
Fax:	941-379-4223	813-877-8257
Federal I.D. #:		591274990
E-Mail:	jsaffa@hillyork.com	jballison@trane.com
	* see attached letter	
Recorded by: Eileen Forrester		Witnessed by: Carol A. Lichon