



rates 2014-2015

Hourly Rate for VPAC Theatre Rental

<i>Includes: Theatre/Lobby/Dressing Rms.</i>	Profit	Non-Profit
VPAC Theatre	\$250	\$150

Hourly Rate for VPAC Staff (per person)

Required Staff:	Profit	Non-Profit
House Manager (1 person)	\$48/hr	\$48/hr
Custodial	\$40/hr	\$40/hr

Hourly Rate for Additional Staff (per person)

Additional Staff:	Profit	Non-Profit
Technician (1 or 2 ppl)	\$48/hr	\$48/hr
Crew	\$40/hr	\$40/hr

Hourly Rates for Ancillary Rooms+

<i>See floor plan for additional info</i>	Profit	Non-Profit
Room	\$105/hr	\$53/hr
VPAC Staff	\$48/hr	\$48/hr

Rooms Available

Mezzanine Board Room	420 SF
Orchestra Lobby	3,486 SF
Courtyard	13,000 SF
Acting Studio	881 SF
Vocal Studio	1,235 SF
Band Lab	2,339 SF
Music Lab	1,637 SF

+All ancillary room rentals require one VPAC staff member.

Equipment Fees

	Profit	Non-Profit
Acoustic Shell	\$250	\$250
Extra Chairs	.50 each	.50 each
Music Stands	\$1/per stand	\$1/per stand
Active Board	\$35	\$35
Large Screen	\$15	\$15
Piano	\$100	\$75
Stage extension	\$8 per section	\$8 per section
Tables	\$3 per table	\$3 per table
Risers	\$10/per riser	\$10/per riser



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Additional Tech.

<i>Rentals with more than average technical needs</i>	Profit	Non-Profit
Heavy Lighting	\$48/hr	\$48/hr
Heavy Sound	\$48/hr	\$48/hr

Ticketing

<i>All Events will be ticketed through Vendini. Box Office, Print-at-Home, and Digital Tickets.</i>	Profit	Non-Profit
Administrative Service Fee:	\$84	\$84

BOOKING POLICY

The purpose of the venue's booking policy is to provide management with general guidelines for efficient operation of the facility. Nothing contained within those guidelines is intended to limit Management's professional discretion in booking or negotiating contracts that would be in the Best interest of the venue and community.

TICKETING

VPAC is under an exclusive contract with Vendini, a state of the art ticketing system that offers online and box office purchasing for patron convenience. Each event will be ticked from the VPAC Box Office, Website, and Social Media sites. Advertising and Donation options on Event tickets are available. Contact Box Office Manager for additional information.

AVAILABILITY OF FUNDS

All profits made from ticket sales will be transferred to the Renter within two week of final event date. See contract for additional details.



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DEPOSITS

RESERVATION DEPOSIT

If the reservation is made within 120 days of the event date 25% of the total rental fee is due upon booking.

If the reservation is made within 90 days of the event date 50% of the total rental fee is due upon booking.

If the reservation is made within 60 days of the event date 100% of the total rental fee is due upon booking.

*All Reservation deposits listed above are applied to the total rental fee.

SECURITY DEPOSIT

The security deposit shall be equal to 25% of the total rental fee.

For rentals \$400 and under, the security deposit shall be \$100.

The user shall be responsible for all costs associated with damages to VPAC facilities, equipment, furnishings, and grounds. This include Venice High School/Sarasota County School Board property not included as part of VPAC.

The security deposit shall be refunded upon verification from VPAC Management that the rental area has been left in a condition similar to that prior to use and that there has been full compliance with the agreement/permit authorizing the event.

SECURITY DEPOSIT GUIDELINES

Should the VPAC facility, grounds, or other rental areas, including Venice High School/Sarasota County School Board property, not be left in their original condition prior to use by the user, the deposit will be applied to the actual cost of necessary custodial services, and/or personnel charges, materials, and equipment required to complete repairs.

The user shall further be responsible for any costs above the amount of the deposit. A violation of any rental condition, rule, regulation, or ordinance, or a material misrepresentation by an individual, a group, and/or organization shall result in forfeiture of the security deposit.

CANCELLATION/CHANGING OF DATES

All Cancellations must be submitted in writing to the Venice Performing Arts Center Manager.

For rentals under \$999, cancellations are accepted 120 days prior to the event date. Refunds of the Reservation deposit and Security deposit will be processed minus at \$40 administrative fee.

For rentals under \$999, if cancelled within 60 days of event 50% of the Event fee will be forfeited.

For rentals \$1000 - \$1999, cancellations will be accepted 120 days prior to the date of the event. The Security deposit will be refunded. The Reservation deposit will be forfeited.

Reservations over \$1999 made or cancelled within 120 days of event will not be eligible for refund.