

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA
FINANCIAL SERVICES DEPARTMENT
M E M O R A N D U M

TO: Members of the School Board
Lori White, Superintendent
Scott Lempe, Chief Operations Officer

FROM: Mitsi Corcoran, Chief Financial Officer

DATE: August 16, 2012

RE: Petty Cash Fund Increase Request 2012-13

The following cost center(s) are requesting an increase of their petty cash fund:

<u>COST CENTER</u>	<u>NAME</u>	<u>AMOUNT</u>
Lamarque Elementary School	Sally Mancheno	100

MC: JB

XC: Nancy Wilson