



MEMORANDUM

**TO: Members of the School Board
Dr. Todd Bowden, Superintendent
Mitsi Corcoran, Assistant Superintendent Chief Financial Officer**

FROM: Carol A. Lichon, CPPO, Director of Materials Management

**TITLE: APPROVAL TO AWARD BID #18-0152 FOR FOOD SERVICE
EQUIPMENT & COMMERCIAL GAS OPERATED APPLIANCE
REPAIR SERVICES**

One bid to provide 'Food Service Equipment & Commercial Gas Operated Appliance Repair Services' was received on August 16, 2017. The bid of Hobart Service, was the best low bid meeting the advertised specifications. This bid is for a period of three years with an option to renew for two additional one-year periods. The funds for these purchases are contained in the transfer from capital budget allocated to the Facilities Services Department.

Requested by:
Jody Dumas

"Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the protest bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes."

Posting Date: 08/29/2017

Fiscal Impact:
Not to exceed
\$180,000.00
for a three-year period

Recommended Motion: That the bid of Hobart Service, for 'Food Service Equipment & Commercial Gas Operated Appliance Repair Services' in an amount not to exceed \$180,000.00 for a three-year period, be approved as presented.

THE SCHOOL BOARD OF SARASOTA COUNTY, FLORIDA

Tabulation for Food Service Equipment & Commercial Gas Operated
Appliance Repair Services - Bid #18-0152

Opened August 16, 2017 at 2:00 p.m.

All prices submitted for Food Service Equipment and Commercial Gas Operated Appliance Repair Services must include all parts, consumable supplies, labor, supervision, equipment, tools, test equipment, travel, and fuel to perform the work required in accordance with the bid documents for the following price:		Hobart Service
1	Standard working hours (Monday through Friday 7:00 a.m. - 5:00 p.m.):	\$90.00
2	Non-standard working hours (Monday through Friday prior to 7:00 a.m. and after 5:00 p.m., and Saturday and Sunday):	\$90.00
3	Materials for repair to be billed at net cost. Include a MAXIMUM OF 10% MARK-UP for overhead and profit. (No mark-up of sales tax is allowed). Indicate this percentage in the space to the right. A copy of the itemized materials invoice from the supplier must be included with all billings to the SBSC for food service equipment repair services. Note: All invoices shall be billed on a cost plus basis except during a declared disaster (no mark-up permitted).	Manufacturer's List
4	Rental of equipment percentage mark-up of cost. (This is equipment that is used on occasion, not in the regular course of food service equipment repair services.) A MAXIMUM OF 10% MARK-UP of cost of rental equipment will be allowed. (No mark-up of sales tax allowed.) Indicate this percentage in the space to the right. A copy of the rental invoice will be required to verify mark-up. Rental is for active use of equipment. Payment for inactive use will not be allowed. Note: All invoices shall be billed on a cost plus basis except during a declared disaster (no mark-up permitted).	10%
5	Use of Subcontractors. On occasion, it is recognized that subcontracted services may be necessary. To be used only with prior written approval from the authorized representative of the Facilities Services Department. Subcontracted services are to be billed at net cost. A MAXIMUM OF 10% MARK-UP of cost will be allowed. (No mark-up of sales tax allowed.) Indicate this percentage in the space to the right. A copy of the itemized subcontracted services invoice from the subcontractor must be included with all billings to the SBSC for subcontracted services. Note: All invoices shall be billed on a cost plus basis except during a declared disaster (no mark-up permitted).	10%
6	Number of Service Technicians on Staff:	28
Notes		
Contact		Eric Elkins
Address		5424 West Waters Avenue Tampa, FL 33634
Phone		813-884-3466
Fax		813-887-3553
Federal ID#		26-0028406
Email		eric.elkins@hobartservice.com
Recorded by: JoAnn Joyce		Witnessed by: Joyce E. Haney